



**DIRECTORATE OF MUNICIPAL ADMINISTRATION**

75, Urban Administrative Building, Santhome High Road, MRC Nagar,

Raja Annamalaipuram Chennai 600028

Phone:044-29864447/29864453;

E-mail: [cma.tncma@nic.in](mailto:cma.tncma@nic.in)

Website: <https://www.tnurbantree.tn.gov.in/>

**INVITATION OF APPLICATIONS FOR RECRUITMENT OF PROFESSIONALS**

Directorate of Municipal Administration is looking for experienced dynamic candidates for various positions in the organization on contract basis in Project Management sector.

For further information regarding the detailed qualifications, experience, remuneration, roles and responsibilities and application format, please visit website <https://www.tnurbantree.tn.gov.in/> under 'What's New /Notifications'.

All filled in applications shall be sent by email to [cma.tncma@nic.in](mailto:cma.tncma@nic.in) in the prescribed format.

**Last date for receipt of applications is 25.06.2026.**

**Director of Municipal Administration**



**DIRECTORATE OF MUNICIPAL ADMINISTRATION  
INVITATION OF APPLICATIONS FOR APPOINTMENT OF  
PROFESSIONALS ON CONTRACT BASIS IN  
PROJECT MANAGEMENT SECTOR BY INDIVIDUAL APPLICANTS**

**1. About Directorate of Municipal Administration**

The Directorate of Municipal Administration is the nodal department responsible for coordinating and supervising the functions of all Municipalities and Municipal Corporations in the State except the Corporation of Chennai. The Directorate of Municipal Administration is headed by the Director of Municipal Administration and assisted by Joint Commissioner, Additional Directors, Joint Directors and 7 Regional Directors of Municipal Administration.

More about DMA can be found at <http://www.tnurbantree.tn.gov.in>

The Government have decided to establish 4 (Four) Project Monitoring Units (PMUs) in the Directorate of Municipal Administration such as PMU (Legal), PMU (PPP), PMU (e –Governance) and PMU (Monitoring).

**The composition of PMUs is described below.**

<b>S.NO</b>	<b>PMU</b>	<b>Position</b>	<b>Vacancy</b>
1	PMU (legal)	Law officer	1
		Law Associates	3
		<b>Total</b>	<b>4</b>
2	PMU (PPP)	Project Manager	1
		Project structuring Expert	1
		Financial Experts	2
		<b>Total</b>	<b>4</b>
3	PMU (e –Governance)	e-Governance Experts	2
		Mobile Governance Expert	1
		GIS Experts	2
		<b>Total</b>	<b>5</b>
4	PMU (Monitoring)	Urban Development Specialist	1
		Municipal Finance Expert	1
		Infrastructure Specialist	1
		Data Analysts	2
		<b>Total</b>	<b>5</b>
		<b>Grand Total</b>	<b>18</b>

## 2. Details of Job Description, Educational Qualifications and Experience:

S.No.	Position	Job Description	Educational Qualifications and Experience
<b>PMU ( Legal )</b>			
1	Law officer	<ul style="list-style-type: none"> <li>a) Co-ordination in the Court with the AAG and AG offices.</li> <li>b) Co-Ordination with Government, ULBs and DMA in legal matters.</li> <li>c) Any work entrusted by DMA regarding court cases.</li> </ul>	<ul style="list-style-type: none"> <li>a) Must possess a Bachelor degree in Law.</li> <li>b) 7 years of experience as advocate.</li> <li>c) Excellent written and verbal communication skills in English.</li> <li>d) Functional knowledge of Tamil language is required.</li> </ul>
2	Law Associates	<ul style="list-style-type: none"> <li>a) Verifying the List of cases for hearing.</li> <li>b) Co-ordination with Government, HOD and Commissioners for compliance report and counter filing.</li> <li>c) Co-ordination for Counter affidavit preparation by the department officials and follow-up of Counter affidavit filing status.</li> <li>d) Any work entrusted by DMA regarding court cases.</li> </ul>	<ul style="list-style-type: none"> <li>a) Law Graduates who have completed 3 years LLB course /5 years integrated LLB course.</li> <li>b) 3 years of experience as advocate.</li> <li>c) Excellent written and verbal communication skills in English.</li> <li>d) Functional knowledge of Tamil language is required.</li> </ul>
<b>PMU ( PPP )</b>			
1	Project Manager	<ul style="list-style-type: none"> <li>a) Review projects/proposals submitted by ULBs for implementation of PPP projects.</li> <li>b) Assist in the review of DFRs and assist in the preparation of bid documents.</li> <li>c) Assist in the selection of consultants to develop the projects.</li> <li>d) Assist in the bid management process.</li> <li>e) Coordinate with the ULBs, TNUFISL, TUFIDCO and the consultants in developing PPP projects.</li> <li>f) Appraise and structure of the project to enhance its bankability.</li> <li>g) Coordinate market sounding exercises for the projects.</li> <li>h) Support Department in PPP procurement related matters.</li> </ul>	<ul style="list-style-type: none"> <li>a) A Master's degree in Management or Engineering or Finance.</li> <li>b) At least 10 years of Experience in planning, design and feasibility studies.</li> <li>c) A sound knowledge in the field of risk allocation, tariffs and tools for infrastructure development on PPP basis.</li> <li>d) Proven experience of structuring PPP projects.</li> <li>e) Experience in procurement of PPP projects in the Project management sector.</li> <li>f) Excellent written and verbal communication skills in English.</li> <li>g) Functional knowledge of Tamil language is required.</li> </ul>

S.No.	Position	Job Description	Educational Qualifications and Experience
	Project Structuring expert	<ul style="list-style-type: none"> <li>a) To assist the DMA and the ULBs in structuring of the PPP projects.</li> <li>b) Assist in the review of DFRs and assist in the preparation of bid documents.</li> <li>c) Assist in the selection of consultants to develop the projects.</li> <li>d) Assist in procuring the entity in the bid management process.</li> <li>e) Coordinate with the consultants in developing PPP projects.</li> <li>f) Appraise and structure the project to enhance its bankability.</li> </ul>	<ul style="list-style-type: none"> <li>a) A Master's degree in Management or Engineering or Finance.</li> <li>b) At least 10 years of experience in project structuring, design and feasibility studies.</li> <li>c) A sound knowledge in the field of project analysis, risk allocation, tariffs and tools for infrastructure development on PPP basis.</li> <li>d) Proven experience of structuring PPP projects.</li> <li>e) Experience in procurement of PPP projects in the infrastructure sector.</li> <li>f) Excellent written and verbal communication skills in English.</li> <li>g) Functional knowledge of Tamil language is required.</li> </ul>
	Financial Expert	<ul style="list-style-type: none"> <li>a) Review of Projects/ Proposal for financial Viability.</li> <li>b) Appraisal of projects to enhance its Bankability</li> <li>c) Creation of financial models for the PPP projects and their evaluation.</li> </ul>	<ul style="list-style-type: none"> <li>a) A master's degree in Management (Finance) or Commerce or A completion in Cost and Management Accountancy (CMA) or Chartered Accountancy (CA).</li> <li>b) At least 10 years of experience in financial analysis of infrastructure projects.</li> <li>c) A sound knowledge in the preparation of feasibility studies, financial models is essential.</li> <li>d) Excellent written and verbal communication skills in English.</li> <li>e) Functional knowledge of Tamil language is required.</li> </ul>
<b>PMU (E – Governance)</b>			
	e- Governance Experts	<ul style="list-style-type: none"> <li>a) The position shall oversee the development of digital public infrastructure for municipal services across the state.</li> <li>b) Work closely with all the Stakeholders for end-to-end</li> </ul>	<ul style="list-style-type: none"> <li>a) Bachelor / Master degree in Computer Science &amp; Engineering / IT / Electronics and Communication.</li> <li>b) Have at least 10 years or</li> </ul>

S.No.	Position	Job Description	Educational Qualifications and Experience
		<p>planning, requirements gathering, design, development, testing, vendor coordination for the implementation of any e.Governance projects in the department including usage of artificial intelligence Tools and Technologies.</p> <p>c) Develop and refine e.Governance strategies, roadmaps and implementation plans aligned with government policies and digital governance frameworks</p> <p>d) Coordinate with other Government departments, agencies and external stakeholders to ensure timely execution, data sharing and integration of e.Governance projects.</p> <p>e) Ensure compliance with relevant IT policies, cyber security standards, data privacy norms and national/state-level e.Governance guidelines.</p> <p>f) Any other e.Governance activities assigned by the department.</p>	<p>more experience in working as Technical expert on End to End Turnkey implementation of e.Governance Software Development projects.</p> <p>c) Min 5 Years experience in development of static/dynamic web sites. Programming Knowledge in <u>Node.js</u> (JavaScript runtime), Python, or PHP. Databases: MongoDB (NoSQL), PostgreSQL,/MySQL/MS SQL.</p> <p>d) Frameworks: Proven experience in Express.js (for Node.js), Django (Python), or Laravel (PHP).</p> <p>e) Knowledge in enterprise IT architectures, Cloud platform migration and management.</p> <p>f) Experience in web or mobile applications development using A.I Technologies.</p> <p>g) Excellent written and verbal communication skills in English.</p> <p>h) Functional knowledge of Tamil language is required.</p>
	Mobile Governance Expert	<p>a) The objective of this position is to assist the in the development, management and monitoring of Mobile Applications maintained by the Department.</p> <p>b) Lead the team to ensure the mobile-based digital governance solutions to enhance citizen service delivery, transparency and</p>	<p>a) Bachelor's degree in Computer Science or Software Engineering.</p> <p>b) 10 years of experience in working as Technical expert on End to End Turnkey implementation of Mobile Governance.</p> <p>c) Programming Languages: For iOS, Swift or Objective-C are required. For Android, Kotlin</p>

S.No.	Position	Job Description	Educational Qualifications and Experience
		<p>efficiency.</p> <p>c) Define mobile governance (m-Governance) strategy, roadmap and standards aligned with national/state e.Governance policies and digital initiatives.</p> <p>d) Translate departmental requirements and government processes into mobile use cases, wireframes and functional specifications.</p> <p>e) Ensure mobile apps are secure, scalable, performance and compliance with cyber security, data privacy and government IT standards.</p> <p>f) Coordinate with multiple departments, implementation partners, cloud / hosting, payment gateway Service providers and other agencies for successful rollout and maintenance.</p> <p>g) Continuous monitoring of app store presence (Play Store, App Store), including version management, compliance with guidelines and release planning.</p> <p>h) Any other mobile app development works required by the department.</p>	<p>or Java are necessary. Alternatively, cross-platform frameworks like Flutter (using Dart) or React Native (using JavaScript) are highly in-demand.</p> <p>d) Development Environments: Proficiency with Integrated Development Environments (IDEs) like Xcode for iOS and Android Studio for Android.</p> <p>e) Backend &amp; APIs: Ability to connect mobile apps to backend servers, cloud databases and external APIs (RESTful, GraphQL).</p> <p>f) Version Control: Hands-on experience using Git and platforms like GitHub or GitLab to manage codebases and collaborate with teams.</p> <p>g) UI/UX Understanding: Basic knowledge of layout, responsive design and design tools like Figma to ensure intuitive user experiences across varying screen sizes.</p> <p>h) Have experience of design and implementation of mobile applications for G2G, G2B and G2C (Android/iOS/cross-platform) for key government services.</p> <p>i) Experience in and monitor KPIs/SLAs for mobile services (uptime, response time, crashes, user ratings, downloads, transactions, etc.)</p> <p>j) Experience in developing in Web/mobile applications using A.I Technologies.</p> <p>k) Have good communication skills and drafting reports abilities in English.</p> <p>l) Functional knowledge of Tamil language is required.</p>

S.No.	Position	Job Description	Educational Qualifications and Experience
	GIS Expert	<p>a) The GIS Expert will lead the design, development and management of ULB/ State/National- level GIS databases and platforms to support planning, governance and decision-making. The role focuses on geospatial data governance, standards, integration and advanced analysis across departments, Municipalities and municipal corporations ensuring high quality, authoritative GIS data for the entire State/Country.</p> <p>b) Design and implement standards, protocols and workflows for geospatial data collection, migration, validation, testing, integration and updation across the departments.</p> <p>c) Coordinate with multiple departments and agencies for GIS data sharing, interoperability and integration into enterprise and e-Governance systems.</p> <p>d) Perform advanced spatial analysis, modeling and geo-processing to support policy formulation, infrastructure planning, environmental management and disaster risk reduction.</p> <p>e) Ensure data quality, completeness and metadata standards; implement QA/QC procedures for all geospatial datasets.</p> <p>f) Integrate GIS with other information systems (MIS, asset management, e - Governance platforms, field data collection tools, etc.).</p> <p>g) Prepare technical documents, data models, standards documents, project reports, maps and visualizations for decision-</p>	<p>a) Bachelor's / Masters degree in Geographic Information Systems.</p> <p>b) 10 years or more experience in GIS analysis or a related role, with hands - on experience in data analysis and mapping.</p> <p>c) Familiarity with GIS software (e.g. Esri, ArcGIS, QGIS), spatial databases and basic programming (e.g. Python or SQL) is often required. ... Proficiency in GIS software, including tools like ArcGIS, QGIS and map-making software.</p> <p>d) Experience in data collection, migration from various data forms data management and spatial analysis across various projects and industries.</p> <p>e) Knowledge of Cartography, spatial analysis techniques and spatial data formats (e.g. Shape files, GeoJSON, KML)</p> <p>f) Experience in development, maintenance, migration and governance of GIS databases, including base maps, thematic layers and authoritative datasets.</p> <p>g) Effective communication skills for preparing reports, maps and data visualizations for non-technical stakeholders.</p> <p>h) Experience in monitoring the development and enhancement of web- GIS portals, dashboards, map services and spatial data infrastructure for internal and public use.</p>

S.No.	Position	Job Description	Educational Qualifications and Experience
		<p>makers and stakeholders.</p> <p>h) Provide technical leadership, mentoring and capacity building to GIS teams in departments, including training on tools, standards and best practices.</p> <p>i) Contribute to policy and guideline development for State/National Spatial Data Infrastructure (SDI/NSDI) and data-sharing frameworks.</p> <p>j) Strong experience with spatial databases and data management (e.g., Postgre SQL/ Post GIS, SQL Server, enterprise geo-databases).</p> <p>k) Hands- on skills in spatial analysis, geo- processing, network analysis, 3D/remote- sensing integration and map production.</p> <p>l) Experience in designing and managing web- GIS applications, map services and OGC- compliant services (WMS/WFS/WCS).</p> <p>m) Understanding of standards and practices related to Spatial Data Infrastructure, metadata and geospatial interoperability.</p>	<p>i) Excellent written and verbal communication skills in English.</p> <p>j) Functional knowledge of Tamil language is required.</p>

**PMU ( MONITORING)**

	Urban Development specialist	<p>a) Prepare, review and support the implementation of urban development plans, city development plans, master plans and infrastructure projects.</p> <p>b) Provide technical assistance in the planning, execution, monitoring and evaluation of projects related to urban infrastructure, including roads, storm water drains, water supply, sewerage, solid waste management, public</p>	<p>a) Master's Degree in Urban Planning, Town Planning, Civil Engineering, Architecture and Construction Engineering &amp; Management.</p> <p>b) 15 years of Experience in urban planning, infrastructure development, project management, municipal governance and smart city projects</p> <p>c) Ability to supervise teams and coordinate multiple</p>
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S.No.	Position	Job Description	Educational Qualifications and Experience
		<p>amenities and urban renewal initiatives.</p> <p>c) Assist in the preparation, appraisal and review of Detailed Project Reports (DPRs), feasibility studies, technical proposals and project documents.</p> <p>d) Coordinate with Government Departments, Urban Local Bodies, consultants, contractors, funding agencies and other stakeholders to facilitate effective project implementation.</p> <p>e) Analyze urban development data, prepare technical reports and policy briefs to support decision-making.</p> <p>f) Perform any other duties and responsibilities assigned by DMA from time to time.</p> <p>g) Coordinate with line departments.</p> <p>h) Ensure compliance with planning laws, building regulations and environmental standards.</p> <p>i) Conduct demographic, economic and spatial analysis.</p> <p>j) Guiding in sustainable land use, green infrastructure and climate-resilient development.</p>	<p>stakeholders.</p> <p>d) Working knowledge in software like GIS software (ArcGIS/ QGIS), AutoCAD and planning tools.</p> <p>f) Excellent written and verbal communication skills in English.</p> <p>e) Functional knowledge of Tamil language is required.</p>
	Municipal Finance Expert	<p>a) Prepare and monitor annual municipal budgets and financial plans.</p> <p>b) Manage revenue sources like property tax, water charges, licenses and fees.</p> <p>c) Control and monitor municipal expenditure and fund utilization.</p> <p>d) Prepare financial statements and reports for the ULBs.</p> <p>e) Ensure compliance with government accounting rules and audit requirements.</p> <p>f) Assist in implementation of financial reforms (accrual accounting, IFMS( etc.)</p>	<p>a) A master's degree in Management (Finance) or Commerce or Economics or A completion in Chartered Accountancy (CA).</p> <p>b) At least 10 years of experience in financial analysis of infrastructure projects.</p> <p>c) A sound knowledge in the preparation of feasibility studies, financial models is essential.</p> <p>d) Excellent written and verbal communication skills in English.</p> <p>e) Functional knowledge of</p>

S.No.	Position	Job Description	Educational Qualifications and Experience
		g) Coordinate with auditors and government departments.	Tamil language is required.
	Infrastructure Specialist (Water Supply/Solid Waste Management/Liquid Waste Management)	<p><b>I. Water Supply System</b></p> <p>a) Assist in planning, design review and improvement of water supply schemes.</p> <p>b) Support preparation and evaluation of DPRs, estimates and technical specifications for water supply projects.</p> <p>c) Provide technical inputs for system augmentation and performance improvement.</p> <p>d) Ensure compliance with national and state water quality standards.</p> <p>e) Coordinate with line departments.</p> <p>f) Any work entrusted by DMA regarding this subject.</p> <p><b>II. Solid Waste Management (SWM)</b></p> <p>a) Support planning and implementation of solid waste collection, transportation, processing and disposal systems.</p> <p>b) Assist in preparation and review of SWM DPRs and facility designs (transfer stations, processing plants, landfills).</p> <p>c) Ensure compliance with Solid Waste Management Rules and environmental guidelines.</p> <p>d) Recommend improvements for waste reduction, recycling and resource recovery.</p> <p>e) Forecast future waste generation and infrastructure needs.</p>	<p>a) A Master's degree in Environmental Engineering or Environmental Management or Public Health Engineering.</p> <p>b) 10 years of Experience in urban Infrastructure projects in Water supply systems (treatment, distribution, NRW reduction), Sewerage and wastewater management (STPs, networks, drainage) , Solid waste management systems (collection, processing, disposal), Design, execution and supervision of infrastructure projects .</p> <p>c) Excellent written and verbal communication skill in English.</p> <p>d) Functional knowledge of Tamil language is required.</p> <p>e) Working Knowledge of the Softwares like GIS software (ArcGIS/ QGIS), AutoCAD and Civil 3D, Hydraulic modeling software, EPANET /WaterGEMS.</p>

S.No.	Position	Job Description	Educational Qualifications and Experience
		<p>f) Prepare strategies to achieve waste reduction and circular economy goals.</p> <p>g) Any work entrusted by DMA regarding this subject.</p> <p><b>II. Liquid Waste / Sewerage Management</b></p> <p>a) Assist in planning, design, and implementation of sewerage systems and sewage treatment plants (STPs).</p> <p>b) Review DPRs, designs, and technical specifications for sewer networks and treatment facilities.</p> <p>c) Support storm water drainage and wastewater management system improvements.</p> <p>d) Coordinate with pollution control authorities and other regulatory agencies.</p> <p>e) Assess wastewater generation, collection, transmission and treatments.</p> <p>f) Coordinate with construction and rehabilitation of Sewer networks, Pumping stations, Sewage treatment plants, Reclaimed water pipe lines and Storage facilities.</p> <p>g) Support environmental clearances and reporting requirements.</p> <p>h) Track reuse volumes and system performance.</p> <p>i) Use GIS and asset management tools for planning and monitoring.</p> <p>j) Any work entrusted by DMA regarding this subject.</p>	

S.No.	Position	Job Description	Educational Qualifications and Experience
	Data Analyst	<p>a) Collect, clean, validate and analyze any data from ULB.</p> <p>b) Understand descriptive statistics (mean, median, variance) and inferential statistics (hypothesis testing, regression) and to translate highly technical statistical findings into clear narratives for non-technical stakeholders.</p> <p>c) Integrate data from multiple sources and ensure data accuracy and consistency. Support evidence-based policy making and urban governance initiatives.</p> <p>d) Design and maintain MIS reports, dashboards, presentations and presentations for the Department and government stakeholders.</p> <p>e) Create automated reporting systems and improve operational efficiency through analytics.</p> <p>f) Perform any other statistical analysis, trend analysis, forecasting and performance monitoring activities assigned by the department.</p>	<p>a) Bachelor's / Master degree in Computer Science, Statistics, Mathematics, Economics or Data Science.</p> <p>b) At least 7 years of experience in extracting and manipulating data from any relational databases and building interactive dashboards to translate findings into business language.</p> <p>c) Proven experience in handling missing values, correct errors and structure raw, messy data.</p> <p>d) Experience in data analytics, MIS, business intelligence or public sector analytics using Advanced Excel, Microsoft Power BI, <b>Tableau</b> Data Analyst Associate is preferred.</p> <p>e) Proven expertise in dashboard development, reporting automation and data visualization.</p>

### 3. REMUNERATION:

S.NO	PMU	Position	Salary per month in Rs
1	PMU (legal)	Law officer	1.50 Lakh
		Law Associates	0.85 Lakh
2	PMU (PPP)	Project Manager	2.25 Lakh
		Project structuring Expert	2.25 Lakh
		Financial Experts	2.25 Lakh
3	PMU (E -Governance)	E-Governance Experts	2.25 Lakh
		Mobile Governance Expert	2.25 Lakh
		GIS Experts	1.50 Lakh
4	PMU (Monitoring)	Urban Development Specialist	2.25 Lakh
		Municipal Finance Expert	2.25 Lakh
		Infrastructure Specialist	2.25 Lakh
		Data Analysts	1.50 Lakh

#### **4. CONDITIONS FOR EMPLOYMENT:**

The appointment is purely on a temporary basis and shall not be considered for regularization or permanent status in the future.

The services will be terminated if the candidate is found to have furnished false information or suppressed material facts at any stage.

The appointment is subject to verification of educational qualifications, experience certificates, identity documents and other credentials submitted by the candidate.

The remuneration/consolidated pay shall be as fixed by the Government/ Department and shall not entitle the candidate to any additional allowances.

#### **5. CONTRACTUAL PERIOD:**

The post is purely on a contract basis for a period of three years with renewal of the contract beyond 1 year subject to satisfactory performance and approval by the competent authority.

#### **6. LAST DATE FOR SUBMISSION**

All applications shall be sent by email to [cma.tncma@nic.in](mailto:cma.tncma@nic.in) in the prescribed format.

**Last date and time for receipt of application is 25.06.2026, 6.00 PM**

## APPLICATION FORM

Affix recent  
passport size  
photograph  
which should  
be signed  
across

### APPLICATION DETAILS

1.	Position applied for	:	
2.	Currently employed	:	<i>Indicate Yes/ No</i>
3.	Notice period for joining	:	<i>(Mention notice period in months)</i>

### APPLICANT DETAILS

1.	Name of the applicant	:	
2.	Father/ Husband's Name	:	
3.	Date of birth	:	<i>MM/DD/YYYY</i>
4.	Nationality	:	
5.	Gender		
6.	Aadhaar no		
7.	Pan no	:	
8.	Permanent address	:	<i>(mention full address with state &amp; Pincode)</i>
9.	Present address	:	<i>(mention full address with state &amp; Pincode)</i>
10.	Telephone no	:	
11.	Mobile no	:	

12.	Educational Qualification		<table border="1"> <thead> <tr> <th data-bbox="639 128 867 281" rowspan="2">Board /University/ Institution</th> <th data-bbox="867 128 1127 281" rowspan="2">Course/ Specialisation</th> <th colspan="2" data-bbox="1127 128 1338 205">Month &amp; Year</th> <th data-bbox="1338 128 1528 281" rowspan="2">%Marks obtained / CGPA</th> </tr> <tr> <th data-bbox="1127 205 1247 281">From</th> <th data-bbox="1247 205 1338 281">To</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>				Board /University/ Institution	Course/ Specialisation	Month & Year		%Marks obtained / CGPA	From	To																																			
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13.	Membership of professional Associations	:																																														
14.	Languages known	:	<table border="1"> <thead> <tr> <th data-bbox="639 867 883 919">Language</th> <th data-bbox="883 867 1110 919">Speaking</th> <th data-bbox="1110 867 1338 919">Reading</th> <th data-bbox="1338 867 1528 919">Writing</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>				Language	Speaking	Reading	Writing																																						
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**EMPLOYMENT RECORD (in the order of recency)**

S.NO	Designation*	Period of Service		Length of relevant service as on application date	
		From	To	Years	Months
1					
2					
3					
4					
5					
<b>Total Experience (in Years and Months)</b>				<b>Years</b>	<b>Months</b>
<b>Total Experience in the relevant area (as per Advertisement in Years and Months)</b>				<b>Years</b>	<b>Months</b>

*\*Please provide separately descriptive report of activities performed for each of the previous employment mentioning roles & responsibilities, achievements, highlights etc.*

**PROJECT EXPERIENCE**

i.	Name of Assignment/Job or Project:	:	
	Sector	:	
	Year	:	
	Location	:	
	Client	:	
	Employer	:	
	Main Project Features	:	
	Total Project Cost	:	
	Activities Performed	:	
ii.	Name of Assignment/Job or Project:	:	
	Sector	:	
	Year	:	
	Location	:	
	Client	:	
	Employer	:	
	Main Project Features	:	
	Total Project Cost	:	
	Activities Performed	:	

*(Mention all relevant projects undertaken by the Applicant, Attach separate sheets for each additional project)*