

Minutes of the Pre-bid meeting for Appointment of Consultant for “Establishment of Programme Management Unit (PMU) to provide handholding support to Director of Municipal Administration (DMA) for implementation of Swachh Bharat Mission – Urban 2.0 (SBM 2.0) in Tamil Nadu” held on 21.03.2022 at 11.00 AM in TNUIFSL office.

List of Participants:

Officials:

S. No	Name	Designation	Organisation
1	Mr. D. Selva Pandian	VP	TNUIFSL
2	Mr. U. Vijayaraghavan	Sr. Manager	TNUIFSL
3	Mr.M.Muthu	AEE	O/o. DMA

Consultants:

S. No	Name	Designation	Organisation
1	Mr. Arun Ajit	Urban Planner	IPE Global
2	Mr. Krishna Srivaths	Manager	Deloitte Touche Tohmatsu India LLP
3	Mr. Prakkash	Sr. Manager	Infra En India P Ltd
4	Mr. GandhirajChokkan	VP - Planning	Darashaw & Co P Ltd
5	Mr. P. Kalyanakumar	Sr. Consultant	Darashaw & Co P Ltd
6	Mr. Deepan	BDM	Adwin Engineering Consultancy
7	Mr. N. Nagarajan	AGM	Ecorys
8	Mr. M. Velmurugan		IRCLASS
9	Mr. G. Mohankumar		IRCLASS

At the outset, the objectives, scope of the assignment and outline of the tasks to be performed by the consultant was explained in detail. Written queries received from the consultants and other queries raised by the consultants were discussed during the meeting and the replies are also as follows:

S. No	Issues / Clarifications	Reply
1	<p>Pre-qualification: Page no- 4: Experience in working as State Mission Management Unit / Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath Mission / Smart Cities Mission / AMRUT(experience of lead member only will be considered if the experience is in the form of JV/Consortium).</p> <p>We request you to please allow PMU/PMC/PMA/Consultancy support under any government department.</p>	Please refer addendum / corrigendum to RFP
2	<p>The Submission of Proposals: Page no- 5: This cover should contain the Earnest Money Deposit (EMD) of Rs. 5,40,000/- in the form of Demand Draft to be taken in the name of "Mission Director SBM,TamilNadu, / Director of Municipal Administration" Chennai – 600 028.The EMD of unsuccessful firms will be returned within 45 days of the date of completion of selection / tender process.We request you to please give an exemption for MSME/SME/Start-up registered firms</p>	Please refer addendum / corrigendum to RFP
3	<p>Technical Proposal: Page no- 4: Experience of working as State Mission Management Unit(SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Smart Cities Mission / AMRUT (3 X 10 marks each)</p> <p>On completion of two years – 5 Marks On completion of three years -7 marks On completion of four years and above – 10 Marks (Attach LoA / Agreement / completion/ performance certificate)As you have mentioned for completion projects , we request you to please consider ongoing projects also and the marking should be on number of projects rather than on years of projects.</p>	Please refer addendum / corrigendum to RFP
4	<p>7.3. Technical Proposal: Page no- 7:Curriculum vitae of senior personnel in each discipline for assessing the qualifications and experience of the personnel proposed to be deployed for the studies should be included with the proposal. Please clarify this clause.</p>	Yes
5	<p>We also request you to please allow the clause of JV/Consortium.</p>	No change. RFP conditions are confirmed.

S. N o	Issues / Clarifications	Reply
6	<p>Clause 7.2. Pre-qualification: Page no- 4: The Consultant shall be an entity incorporated under the Indian Companies Act 1956/2013 or the Consultant should be a firm/LLP and should submit registration /incorporation under the governing legislation. The Consultant shall be required to submit a true copy of its Incorporation Certificate along with the Proposal.</p> <p>We firmly believe that the companies registered under the Societies Act 1860 are equally capable to undertake this assignment.</p> <p>You are requested to kindly amend this clause as-:</p> <p>The Consultant shall be an entity incorporated under the Indian Companies Act 1956/2013 or the Societies Registration Act 1860 or the Consultant should be a firm/LLP and should submit registration/incorporation under the governing legislation. The Consultant shall be required to submit a true copy of its Incorporation Certificate along with the Proposal.</p>	Please refer addendum / corrigendum to RFP
7	<p>Earnest Money Deposit (EMD)This cover should contain the EarnestMoney Deposit (EMD) of Rs. 5,40,000/-in the form of Demand Draft to be takenin the name of “Mission Director SBM,Tamil Nadu, / Director of MunicipalAdministration” Chennai – 600 028.The EMD of unsuccessful firms will bereturned within 45 days of the date ofcompletion of selection / tender process.</p> <p>As per MSME Act, if a Company is registered under MSME, while making application for Government Tenders, bidder is exempted from submission of Tender Cost/Fee, EMD/Bid Security & Security Deposit/ Performance Security.</p> <p>In line with the above, kindly grant an exemption/relax the criteria for payment of Earnest Money Deposit (EMD) for those bidders who are registered under MSME Act and have valid MSME Registration Certificate.</p>	Please refer addendum / corrigendum to RFP
8	7.3 Technical Proposal in Page No. 05 of the RFP	Please refer

S. No	Issues / Clarifications	Reply
	<p>Solid Waste Management Expert – 1(A Postgraduate inCivil/Environmental/StructuralEngineering with about 10 years’experience in Solid Waste Managementand similar assignment)</p> <p>a. Education qualification: 4 marks b. About 10 years’ experience: 6 marks c. Above 10 years’ experience 8 marks</p> <p>We request the authority to includeenvironmental science / environmentalmanagement experts also with about 10years experience in Solid WasteManagement and similar assignments.Also, whether “About 10 years &Above 10 years experience” is overall experience or experience specifically inundertaking Solid Waste Managementand similar assignments for marking.kindly confirm.</p>	<p>addendum / corrigendum to RFP</p> <p>Experience pertaining to SWM or / and similar project experience years will be taken into consideration.</p>
9	<p>7.3 Technical Proposal in Page No. 05 & 06 of the RFP</p> <p>Solid Waste Management Expert – 1(A PostgraduateinCivil/Environmental/StructuralEngineeri ng</p> <p>Solid Waste ManagementExpert – 2 – (A Postgraduate inCivil/Environmental/StructuralEngineering.</p> <p>Used Water Management Expert (APostgraduate inCivil/Environmental/StructuralEngineering. Expert for Monitoring and Evaluation (Master’s degree inenvironmental/Civil/StructuralEngineering</p> <p>Since one Structural engineering expert at the maximum would be required in such SBM PMU assignments, we request the authority to restrict structural engineering to 1 positioninstead of asking in 4 positions. Instead, environmental science / environmental management experts can be included.</p> <p>Further, One SWM expert may be re-named as Team Leader to co-ordinate the entire 10 member PMU.</p>	<p>Please refer addendum / corrigendum to RFP</p>
10	<p>7.3 Technical Proposal in Page No. 06 of the RFP</p> <p>Capacity Building Expert (Postgraduate in SocialScience/SocialWork (MSW) /Environmental sciencewith 5 years’ experience in impartingTraining</p>	<p>Please refer addendum / corrigendum to RFP</p>

S. N o	Issues / Clarifications	Reply
	<p>Programmes, preparation of training materials (Tamil & English), Exposure visit, workshops, seminars, behavior change communication (BCC) etc)</p> <p>a. Education qualification: 2 marks b. About 7 years' experience: 2 marks c. Above 7 years' experience: 3 marks</p> <p>We understand that this expert should have minimum 07 years of experience considering 5 marks scoring assigned to this position. Accordingly, the criteria needs modification since 05 years and 07 years of experience is mentioned in the "experience" and "scoring". Kindly confirm the minimum years of experience required.</p>	
11	<p>7.3 Technical Proposal in Page No. 06 of the RFP Information Technology/ Management Information System Expert (Any Degree with min 5 years' experience IT/data base management)</p> <p>a. Education qualification: 2 marks b. About 7 years' experience: 1 marks c. Above 7 years' experience: 2 marks</p> <p>We understand that this expert should have minimum 05 years of experience considering 04 marks scoring assigned to this position. Accordingly, the criteria needs modification since 05 years and 07 years of experience is mentioned in the "experience" and "scoring". Kindly confirm the minimum years of experience required.</p>	Please refer addendum / corrigendum to RFP
12	<p>8. Negotiations in Page No. 08 of the RFP</p> <p>Negotiations will commence with a discussion of your technical proposal, the proposed methodology (workplan), costing, staffing and any suggestions you may have made to improve the TORs. Agreement must then be reached on the final TORs, the staffing and staff months, logistics and reporting.</p> <p>Kindly confirm whether any financial negotiation shall be there as part of this Negotiation.</p>	Yes
13	Clause 21 in Page No. 09 of the RFP. 3. Setting up of	Please refer

S. N o	Issues / Clarifications	Reply
	<p>Programme Management Unit in Page No. 14 of the RFP.</p> <p>It is estimated that about 384 manmonths for key experts of services will be required for the study and generally you should base your financial proposal on this figure. However, you should feel free to submit the proposal on the basis of man-months considered necessary by you to undertake the assignment. Stagewise payments shall be paid as per the RFP terms and conditions to the successful consultants shall be made by DMA.</p> <p>The centrally sponsored schemes namely SBM (U) 2.0 are being implemented in Tamil Nadu through the Mission Directorate. The Mission Directorate will be supported by a dedicated PMU comprising subject matter experts (8 Nos) and (2) support staff.</p> <p>Estimated manmonths will be 480 considering 10 key experts × 12 months × 4 years. Kindly confirm.</p> <p>We also request the authority to include 3 support staff manmonths in the overall estimated manmonths and in the financial formats.</p> <p>Accordingly, in page No. 14 of the RFP, we request the authority to modify the statement as follows:</p> <p>The mission directorate will be supported by a dedicated pmu comprising subject matter experts (10 Nos) and (3) support staff.</p>	<p>addendum / corrigendum to RFP</p>
14	<p>You are hereby requested to kindly allow Joint Venture / Consortium for competitive bidding.</p>	<p>No change. RFP conditions are confirmed.</p>
15	<p>Clause 7.2 (v) of pre-qualification: The consultant shall have average annual turnover of at least Rs. 20 (Twenty) Crores in last 3 (three) Financial Years. (2018-19, 2019-20 & 2020-21). The Firm must ensure that they submit the evidence of eligibility criteria on turnover & positive networth for above three financial years (2018- 19, 2019-20 & 2020-21) in the form of audited financial statements signed by Chartered Accountant for the last 3 (three) Financial Years. (2018-19, 2019-20 & 2020-21). Audited</p>	<p>Please refer addendum / corrigendum to RFP</p>

S. No	Issues / Clarifications	Reply
	<p>Financials shall be submitted as proof in the last three financial years as per the format attached – Annexure – 2 D.</p>	
16	<p>7.2 Pre-qualification Page no-4 of RFP Experience in working as State Mission Management Unit / Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath Mission / Smart Cities Mission / AMRUT (experience of lead member only will be considered if the experience is in the form of JV/Consortium) Experience in working as State or City Support Project Management Unit/PMC/PMA/ Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath Mission/ Smart Cities Mission / AMRUT/Any Government Department.</p>	Please refer addendum / corrigendum to RFP
17	<p>7.2 Pre-qualification Page no-4 of RFP Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Smart Cities Mission / AMRUT (3 X 10 marks each) On completion of two years – 5 Marks On completion of three years -7 marks On completion of four years and above –10 Marks (Attach LoA / Agreement / completion / performance certificate) Experience in working as State or City Support Project Management Unit/PMC/PMA/ Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath Mission / Smart Cities Mission / AMRUT/Any Government Department (3 X 10 marks each) Completion/ongoing of two projects – 5 Marks On completion/ongoing of three projects -7 marks On completion/ongoing of four projects and above – 10 Marks (Attach LoA / Agreement / completion / performance certificate)</p>	Please refer addendum / corrigendum to RFP

S. No	Issues / Clarifications	Reply
18	<p>Page no- 9 of RFP: 15. The successful bidder will be invited for signing agreement. The bidder is requested to furnish a performance security at the rate of 5% of the finalized agreement value in the form of Irrevocable Bank Guarantee from any one of the Nationalized / scheduled Bank in India taken in favour of the Mission Director, SBM (U), 2.0, DMA, Chennai valid for a period of 48 months or till the successful completion of the mission period and subject to extensions without any financial implications. The same will be released on successful completion of all the works satisfactorily. The validity of performance security will be extended according to the extension of contract period as per the agreement executed.</p> <p>With reference to Circular no - No.F.9/4/2020-PPD of Government of India under Ministry of Finance, Department of Expenditure Procurement Policy Division, We request you to please reduce the Performance Bank Guarantee from 5 % to 3 %.</p>	No change. RFP conditions are confirmed.
19	<p>Serial No - 22 Page no- 9 of RFP: Joint Venture and Consortium / JV not allowed.</p> <p>We request you to please allow Consortium/JV in this tender.</p>	No change. RFP conditions are confirmed.
20	<p>Page no- 4, Clause IV: Experience in working as State Mission Management Unit/ Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharat Mission/ Smart Cities Mission/ AMRUT.</p> <p>We understand that experience of PMU for Swachh Bharat Mission/ Smart Cities Mission/AMRUT at City Level will also be considered under this category. Please confirm. If not, request to consider the same in eligibility (iv) and technical evaluation 7.3 (1).</p>	Please refer addendum / corrigendum to RFP
21	<p>Page no- 5, Clause 2.1 & 2.2: Solid Waste Management Expert - 1 -(A Postgraduate in Civil/ Environmental/Structural Engineering with about</p>	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	<p>10years' experience in Solid WasteManagement and similar assignment)</p> <p>a. Education qualification: 4 marks</p> <p>b. About 10 years' experience: 6 marks</p> <p>c. Above 10 years' experience 8 marks</p> <p>In addition to the existing clause,we request the client to considermaster's in planning with relevantexperience.</p>	
22	<p>Page no- 9, Clause 22:Joint Venture and Consortium / JV not allowed.</p> <p>We request the Client to permitJV/Consortium/Association withother firm to submit thecompetitive proposal.</p>	<p>No change. RFP conditions are confirmed.</p>
23	<p>Form F-5</p> <p>Format of Curriculum Vitae (CV) For Proposed Key Professional Staff - Page 34 - Key Qualifications:[Give an outline of staff member's experience and training most pertinent to tasks on assignment. Describe degree of responsibility held by staff member on relevant previous assignments and give dates and locations. Use about half a page]</p> <p>Employment Record:[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of assignments. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages]</p> <p>We understand the page limits specified within the CV format, However the space allotted seems inadequate to showcase project expertise and key qualifications to the fullest. We kindly request clarity in the CV format.</p>	<p>The consultant shall submit the CV / proposal with adequate details and not to submit a lengthy CV / proposal as per Form 5 of RFP</p>
24	<p>7.2 Pre-qualification</p> <p>Firms who have the following qualifications may submit the proposal along with necessary proof (Assignment along with client certificate will only be considered for evaluation)</p>	<p>Please refer addendum / corrigendum to RFP</p>

S. No	Issues / Clarifications	Reply
	We request you to consider any supporting document (along with LOA/Agreement) which establishes that project is completed	
25	<p>This cover should contain the Earnest Money Deposit (EMD) of Rs. 5,40,000/- in the form of Demand Draft to be taken in the name of "Mission Director SBM, Tamil Nadu, / Director of Municipal Administration" Chennai – 600 028. (Page no 3)</p> <p>We request you to allow EMD in form of bank guarantee, also kindly provide format for bank guarantee</p>	Please refer addendum / corrigendum to RFP
26	<p>Experience in working as State Mission Management Unit / Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath Mission / Smart Cities Mission / AMRUT Smart City and AMRUT projects are long term and most of it is ongoing for last 3-4 years. Therefore, it is requested to consider for the evaluation PMU assignments which have completed 3 years and project is on-going.</p>	Please refer addendum / corrigendum to RFP
27	<p>As per Form no. F-6, the quoted price will remain unchanged during the entire contract period (48 months from the date of signing of contract agreement). No annual escalation for the contract is considered, hence we request TNUIFSL to keep the provision of 10% escalation every year (as per market standard) on total contract value.</p>	No change. RFP conditions are confirmed.
28	<p>Solid Waste Management Expert (A Postgraduate in Civil/Environmental/Structural Engineering with about 10 years' experience in Solid Waste Management and similar assignment.</p> <p>We request you to kindly relax the qualification criteria by including the postgraduate degree in Environmental Science apart from Civil/Environmental Engineering.</p>	No change. RFP conditions are confirmed.
29	Procurement Expert (Graduation in Civil Engineering & planning with 7 years' experience in procurement and project preparation and management or experience in Solid waste/Liquid waste related works).	No change. RFP conditions are confirmed.

S. No	Issues / Clarifications	Reply
	Kindly revise the qualification criteria for this position and make it graduation in engineering/planning with 7 years' experience in procurement and project preparation and management or experience in Solid waste/Liquid waste related works).	
30	Proposals will finally be ranked according to their combined technical (St) and financial (Sf) scores using a weight of 75% for technical proposal and 25% for financial proposal. $S = St \times 0.75 + Sf \times 0.25$ We would request TNUIFSL to consider the 80 (technical): 20 (financial) criteria instead of 75:25 to get more qualitative bids.	No change. RFP conditions are confirmed.
31	Provide office space within the premises with adequate infrastructure facilities and necessary stationary provision. We understand that DMA will provide a dedicated office for the PMU team with adequate infrastructure facilities and necessary stationary provision. Apart from this, kindly clarify that who will bear the cost of IT assets, printers, and local conveyance for PMU team. Your clarification would help us to calculate the financial proposal.	Please refer clause 6: Authority inputs and Counterpart Services and Facilities, Terms of Reference. Please refer addendum / corrigendum to RFP
32	After perusal of ToR, we understood that some survey and investigation works might be required for the preparation of technical reports and RFP documents. Kindly clarify who will bear this cost	No survey and investigations work involved in this assignment.
33	The travel and other reimbursable expenses of the experts will be reimbursed as per actual on submission of bills/receipts/invoices after getting prior approval from Competent Authority Kindly clarify on which government grade, key experts/non-key experts shall be entitled for TA/DA/Boarding.	Please refer addendum / corrigendum to RFP
34	7.2 Pre-Qualification, Sub Clause (iv) "Experience in working as State Mission Management Unit / Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	<p>Mission / Smart Cities Mission / AMRUT (experience of lead member only will be considered if the experience is in the form of JV/Consortium)."</p> <p>Proposed Change – "Experience in working as State Mission Management Unit / Programme Management Unit (PMU) in Swachh Bharath Mission / Smart Cities Mission /AMRUT (experience of lead member only will be considered if the experience is in the form of JV/Consortium)."</p> <p>Rational -</p> <ul style="list-style-type: none"> • "For a minimum period of three years" – this will limit the number of bids and for a wider spirit of competition ongoing projects should be considered. 	
35	<p>7.3 Technical ProposalSub Clause 1Page 5: "Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Smart Cities Mission /AMRUT (3 X 10 marks each)</p> <p>On completion of two years – 5 Marks On completion of three years -7 marks On completion of four years and above – 10 Marks (Attach LoA / Agreement / completion / performance certificate)"</p> <p>Proposed Change – "Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Performance Evaluation for Swachh Bharat Mission / Smart Cities Mission /AMRUT</p> <ul style="list-style-type: none"> • One Project ULB Level – 5 Marks Each • One Project State Level – 10 Marks Each • One Project National Level – 20 Marks Each 	Please refer addendum / corrigendum to RFP
36	<p>7.3 Technical ProposalSub Clause 2 Point 2.1Page 5: "Solid Waste Management Expert – 1 – (A Postgraduate in Civil/Environmental/Structural Engineering with about 10 years' experience in Solid Waste Management and similar assignment)</p>	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	<p>a. Education qualification: 4 marks b. About 10 years' experience: 6 marks c. Above 10 years' experience 8 marks"</p> <p>Proposed Addition – Master's In environmental planning Should be considered as Qualification. This course is certified ITPI (Institute of Town Planners of India), this course has Infrastructure Planning, Solid and Liquid Waste Management in the course curriculum</p>	
37	<p>7.3 Technical ProposalSub Clause 2Point 2.2Page 5: "Solid Waste Management Expert – 1 – (A Postgraduate in Civil/Environmental/Structural Engineering with about 10 years' experience in Solid Waste Management and similar assignment) a. Education qualification: 4 marks b. About 10 years' experience: 6 marks c. Above 10 years' experience 8 marks"</p> <p>Proposed Addition – Master's In environmental planning Should be considered as Qualification. This course is certified ITPI (Institute of Town Planners of India), this course has Infrastructure Planning, Solid and Liquid Waste Management in the course curriculum</p>	Please refer addendum / corrigendum to RFP
38	<p>7.3 Technical ProposalSub Clause 2Point 2.3 Page 5: "Used Water Management Expert (A Postgraduate in Civil/Environmental/Structural Engineering with about 10 years' experience in Solid Waste Management and similar assignment) a. Education qualification: 4 marks b. About 10 years' experience: 6 marks c. Above 10 years' experience 8 marks"</p> <p>Proposed Addition – Master's In environmental planning Should be considered as Qualification. This course is certified ITPI (Institute of Town Planners of India), this course has Infrastructure Planning, Solid and LiquidWaste Management in the course curriculum</p>	Please refer addendum / corrigendum to RFP
39	<p>7.3 Technical ProposalSub Clause 2Point 2.4Page 5: "Procurement Expert (Graduation in Civil Engineering</p>	Please refer addendum /

S. N o	Issues / Clarifications	Reply
	<p>& planning with 7 years' experience in procurement and project preparation and management or experience in Solid waste /Liquid waste related works)</p> <p>a. Education qualification: 3 marks b. About7 years' experience: 2 marks c. Above7 years' experience: 3 marks"</p> <p>Rational – Procurement is Specialized field required in depth understanding of Infra Project Financing and Project formulation for viable commercial modelling. Proposed Addition in qualification- Graduation – Civil Engineering, Planning, Architecture Post-Graduation – MBA – Finance, MBA- International Business, master's in planning</p>	corrigendum to RFP
40	<p>7.3 Technical ProposalSub Clause 2Point 2.5Page 5: "Expert for Monitoring and Evaluation (Master's degree in environmental/Civil/Structural Engineering with min 7 years' experience of working in Solid Waste Management / Sewerage / Water Supply projects. the development areas.)</p> <p>a. Education qualification: 2 marks b. About7 years' experience: 2 marks c. Above7 years' experience: 3 marks"</p> <p>Proposed Addition – Master's In environmental planning Should be considered as Qualification. This course is certified ITPI (Institute of Town Planners of India), this course has Infrastructure Planning, Solid and Liquid Waste Management in the course curriculum</p>	Please refer addendum / corrigendum to RFP
41	<p>7.3 Technical ProposalSub Clause 2 Point 2.5Page 5: "Documentation Specialist (Engineering degree with 7 years' experience in documentation works related to solid / liquid waste management)</p> <p>a. Education qualification: 2 marks</p>	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	<p>b. About 7 years' experience: 2 marks c. Above 7 years' experience: 3 marks" Proposed Addition – Degree in Architecture / Planning Should be considered</p>	
42	<p>Letter of Invitation Clause 22: Page no. 9: Joint Venture and Consortium / JV not allowed. We request you to kindly allow JV/consortium SO that prospective bidders can associate to bring in the synergy of their expertise and competency. This will enable us to provide enhanced services to the PMU assignment. We request you to allow Joint Venture and consortium of firms</p>	<p>No change. RFP conditions are confirmed.</p>
43	<p>Letter of Invitation Clause 7.2: Pre-qualification (v) Page no. 4 The consultant shall have average annual turnover of at least Rs. 25 (Twenty-Five) Crores in last 3 (three) Financial Years. (2018-19, 2019-20 & 2020-21). for the last 3 (three) Financial Years. (2018-19, 2019-20 & 2020-21). The mentioned financial capacity for average turnover of at least 25 crores is very high for companies focused in to Environment Sanitation and Waste Management sectors. In order to provide equal opportunities to all competent players focused in the Waste Management sector, we request you to reduce the Turnover criteria. We request you to modify the 7.2 (v): The consultant shall have average annual turnover of at least Rs. 10 (Ten) Crores in last 3 (three) Financial Years. (2018-19, 2019-20 & 2020-21).</p>	<p>Please refer addendum / corrigendum to RFP</p>
44	<p>Letter of Invitation Clause 6: The Submission of Proposals, 6.2 Page no. 3 The "Pre-qualification", "Technical" and "Financial" proposals must be submitted in three separate sealed envelopes (with respective marking in bold letters) following the formats/schedules given in the Prequalification for firms (Annexure-2), supplementary information for firms (Annexure-3). The first envelope marked "Pre-qualification criteria" in</p>	<p>Please refer addendum / corrigendum to RFP</p>

S. N o	Issues / Clarifications	Reply
	<p>one separate cover, viz., Cover-1 must be sealed with sealing wax and initialled twice across the seal. This cover should contain the Earnest Money Deposit (EMD) of Rs. 5,40,000/- in the form of Demand Draft to be taken in the name of "Mission Director SBM, Tamil Nadu, / Director of Municipal Administration" Chennai – 600 028.</p> <p>We understand that there is exemption for MSME on EMD</p> <p>Kindly please confirm the said exemption is applicable for the subject tender.</p>	
45	<p>Letter of Invitation Clause 7.3: Technical Proposal, Sl.no. 1Page no. 5</p> <p>Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Smart Cities Mission /AMRUT (3 X 10 marks each)</p> <p>On completion of two years – 5 Marks On completion of three years -7 marks On completion of four years and above –10 Marks (Attach LoA / Agreement / completion / performance certificate)</p> <p>State level PMU assignments are in general of 1 to 2 years with extendable periods. Further, similar services are also provided in Project Management Consultant Assignments. Hence we humbly request you to include assignments of Project Management Consultancy in Waste Management.</p> <p>Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Smart Cities Mission /AMRUT/ Project Management Consultant for Waste Management Project (3 X 10 marks each)</p> <p>On completion of two years – 5 Marks On completion of three years -7 marks On completion of four years and above –10 Marks (Attach LoA / Agreement / completion / performance</p>	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	certificate)	
46	<p>Letter of Invitation Clause 7.3: Technical Proposal, Sl.no. 2.1Page no. 5</p> <p>Solid Waste Management Expert – 1 – (A Postgraduate in Civil/Environmental/Structural Engineering with about 10 years’ experience in Solid Waste Management and similar assignment</p> <p>Kindly also consider the qualification for the Solid Waste Management Expert – 1 of Postgraduate in Mechanical stream</p> <p>We request you to modify the 2.1- (A Postgraduate in Civil/Environmental/ Structural/Mechanical Engineering with about 10 years’ experience in Solid Waste Management and similar assignment</p>	Please refer addendum / corrigendum to RFP
47	<p>Letter of Invitation Clause 7.3: Technical Proposal, Sl.no. 2.2Page no. 5</p> <p>Solid Waste Management Expert – 2 – (A Postgraduate in Civil/Environmental/Structural Engineering with about 10 years’ experience in Solid Waste Management and similar assignment</p> <p>Kindly also consider the qualification for the Solid Waste Management Expert – 2 of Postgraduate in Mechanical stream</p> <p>We request you to modify the 2.1- (A Postgraduate in Civil/Environmental/ Structural/Mechanical Engineering with about 10 years’ experience in Solid Waste Management and similar assignment</p>	Please refer addendum / corrigendum to RFP
48	<p>Letter of Invitation Clause 7.3: Technical Proposal, Sl.no. 2.4Page no. 5</p> <p>Procurement Expert (Graduation in Civil Engineering & planning with 7 years’ experience in procurement and project preparation and management or experience in Solid waste /Liquid waste related works)</p> <p>Kindly also consider the qualification for the Procurement Expert of Graduation in Mechanical stream</p> <p>We request you to modify the 2.4- (Graduation in Civil/Mechanical Engineering & planning with 7 years’ experience in procurement and project preparation and</p>	Please refer addendum / corrigendum to RFP

S. No	Issues / Clarifications	Reply
	management or experience in Solid waste /Liquid waste related works)	
49	7.3 Technical Proposal in Page No. 05 of the RFP: Capability, Experience and Qualifications of key personnel as per tender requirements: Kindly Clarify we need to submit Educational Qualification Documents and Consent from Key Experts	Yes.
50	Page No 18.Time Duration and payment: The total duration of the Project shall be 48 (Forty Eighty) months. The duration of the Project may be extended upon mutual agreement of Authority and the Consultant, on mutually agreed terms and conditions. The authority can extend the services of the Consultant for the new Mission / programmes also. The experts are allowed to take one day casual paid leave per month. The holidays, working hours and the timings for working days shall be in accordance with those prevailing in the Authority and the Authority's decision is final. Please extend the contract with minimum 15% escalation on the base remuneration fees of each expert.	No change. RFP conditions are confirmed.
51	We request to kindly extend the date of submission by two weeks	Please refer addendum / corrigendum to RFP
52	We request to kindly amend the clause to "(iv) Experience in working as State Mission Management Unit / Programme Management Unit (PMU) / Project Management Consultancy (PMC) for a minimum period of three years in Swachh Bharath Mission / Smart Cities Mission / AMRUT / or any other Urban Infrastructure Development Sectors".	Please refer addendum / corrigendum to RFP
53	We request you to kindly allow for Joint venture as the combined experience of two or more firms with rich international as well as local experience shall bring the requisite expertise required for the assignment.	No change. RFP conditions are confirmed.
54	7.2 Prequalification: We kindly request the client to amend the pre-qualification criteria to encourage more competitive bidders as follows:(iv) Experience in working as State Mission Management Unit / Programme Management Unit (PMU) /	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	<p>Project Management Consultant (PMC)/Technical Advisory (TA) in Swachh Bharath Mission / Smart Cities Mission/ AMRUT/ other urban infrastructure projects (experience of lead member only will be considered if the experience is in the form of JV/Consortium).</p>	
55	<p>7.3 Technical Proposal: Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Smart Cities Mission / AMRUT (3 X 10 marks each) On completion of two years – 5 Marks On completion of three years – 7 marks On completion of four years and above – 10 Marks (Attach LoA / Agreement / completion / performance certificate)</p> <p>We kindly request the client to amend the scoring as follows: Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) Project Management Consultant (PMC)/Technical Advisory (TA) in Swachh Bharath Mission / Smart Cities Mission/ AMRUT/ other urban infrastructure projects (3 X 10 marks each) (Attach LoA / Agreement / completion / performance certificate)</p>	Please refer addendum / corrigendum to RFP
56	<p>22. Joint Venture and Consortium / JV not allowed. We kindly request the client to accept Joint Venture and Consortium in this tender.</p>	No change. RFP conditions are confirmed.
57	<p>Page 4, 7.2 (IV) Experience in working as State Mission Management Unit / Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath Mission / Smart Cities Mission / AMRUT (experience of lead member only will be considered if the experience is in the form of JV/Consortium). Experience in working as State Mission Management Unit / Project Management Consultant</p>	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	<p>(PMC)/ Programme Management Unit (PMU) for a minimum period of three years in Swachh Bharath Mission / Smart Cities Mission / AMRUT/ Development Authorities/ State Departments (experience of lead member only will be considered if the experience is in the form of JV/Consortium).</p> <p>We request you to relax the criteria by considering JV/Consortium members experience as part of this eligibility</p>	
58	<p>Page 5, Details of Experience (1) Experience of working as State Mission Management Unit (SMMU) / Programme Management Unit (PMU) for Swachh Bharath Mission / Smart Cities Mission / AMRUT (3 X 10 marks each) (Attach LoA / Agreement / completion / performance certificate)</p> <p>We request you to kindly consider Completion certificate or CA certification for evaluation</p>	No change. RFP conditions are confirmed.
59	<p>Page 3, 6.2 – EMD Earnest Money Deposit (EMD) of Rs. 5,40,000/- in the form of Demand Draft We request you to kindly consider Earnest Money Deposit (EMD) in form of Bank Guarantee for INR 5,40,000</p>	No change. RFP conditions are confirmed.
60	<p>Page 19 The Consultant shall deploy their Personnel as per the proposed personnel deployment schedule (48 Months). The Authority shall pay consultancy fee on a monthly basis on submission of the monthly progress report and attendance of all Personnel deployed during the month to the Authority as mentioned above. The person-day rate agreed under the Agreement shall prevail for determining the Monthly consultancy fee for respective month.</p> <p>Considering deployment of 8 experts and 3 support staffs we request authority to ensure the monthly payments are released within 15 days from the date of</p>	No change. RFP conditions are confirmed.

S. N o	Issues / Clarifications	Reply
	submission of invoices	
61	<p>Clause 36 (Page 12)Conflicting activities: Conflict between consulting activities and procurement of goods, works or non-consultingservices - a firm that has been engaged by the Authority to provide goods, works, or non-consulting services for a project, or any of its Affiliates, shall be disqualified from providing consulting services resulting from or directly related to those goods,</p> <p>Request to change from “affiliates” to “affiliates in India”</p>	Please refer addendum / corrigendum to RFP
62	<p>Clause 36 (Page 12)A. The Consultant is required to provide professional, objective, and impartial advice, at all timesholding the Authority’s interest’s paramount, strictly avoiding conflicts with other assignments orits own corporate interests and acting without any consideration for future work.</p> <p>B. The Consultant has an obligation to disclose to the Authority any situation of actual or potential conflict that impacts its capacity to serve the best interest of its Authority. Failure to disclose such situations may lead to the disqualification of the Consultant or the termination of its Agreement.</p> <p>C. Without limitation on the generality of the foregoing, and unless stated otherwise given in writing, the consultant shall not be hired under the circumstances set forth below:</p> <p>Request to change “The consultant” to “The engagement team”</p>	No change. RFP conditions are confirmed.
63	36(c)(ii) (Page 12)ii. Conflicting assignments: Conflict among consulting assignments: Consultant or any of its Affiliates shall not be hired for any assignment that, by	No change. RFP conditions are confirmed.

S. N o	Issues / Clarifications	Reply
	<p>its nature, may be in conflict with another assignment of the Consultant for the Authority.</p> <p>Request deletion of this clause</p>	
64	<p>Page 43, Point 25 Accounting, Inspection and Auditing: The Consultant shall keep, accurate and systematic accounts and records in respect of the Services and in such form and detail as will clearly identify relevant time changes and costs. The Consultant shall permit, the Client / GoTN and/or persons appointed by the Client / GoTN to inspect the Site and/or all accounts and records relating to the performance of the Agreement and the submission of the Proposal to provide the Services, and to have such accounts and records audited by auditors appointed by the Client / GoTN if requested by the Client / GoTN.</p> <p>Request to modify to <i>“Any audit shall be subject to the following: (i) the audit shall be restricted to the engagement and shall be conducted with prior reasonable notice (ii) Client or its authorized representatives shall execute a Non-Disclosure Agreement before such audit which shall govern the conduct of audit and any results thereof; (iii) the auditors or the representatives of Client for the audit shall not be bidder’s competitors; (iv) the audit shall not be conducted more than once in a calendar year and twice in entirety; and (v) any findings during the audit, shall be shared with the Client and be discussed and agreed mutually with Client and bidder for its closure”</i></p>	No change. RFP conditions are confirmed.
65	<p>Page 40 (Point 8) Clauses on Liability</p> <p>Liability is uncapped in RFP . Request this clause to be added <i>“In accordance with standard industry practice, our aggregate liability under this RFP and in connection with the services shall be for direct damages and shall, in all circumstances and events, be limited to one time the fees paid to us. We shall not be liable for any indirect or consequential losses.”</i></p>	No change. RFP conditions are confirmed.
66	<p>Page 3 (6.4) The sealed envelopes Cover 1, Cover 2 and Cover 3 should again be placed in a separate sealed in</p>	Please refer addendum /

S. N o	Issues / Clarifications	Reply
	<p>one cover, which shall be clearly marked with the name of the assignment and received in the office of the Tamil Nadu Urban Infrastructure Financial Services Limited (TNUIFSL), No. 19, T.P. Scheme Road, Raja Annamalaipuram, Chennai – 600 028, up to 11.00 hours on 18.04.2022.</p> <p>Request you to give extension till 7th of May-2022.</p>	<p>corrigendum to RFP</p>
67	<p>Page 18, point 2 “The travel and other reimbursable expenses of the experts will be reimbursed as per actual on submission of bills/receipts/invoices after getting prior approval from Competent Authority”</p> <p>Request you to confirm what all are the reimbursable expenses.</p>	<p>“The travel and other reimbursable expenses (<i>i.e.</i> <i>Boarding / Lodging, conveyance</i>) will be reimbursed as per actual on submission of bills/receipts/invoices after getting prior approval from Competent Authority” <i>Any reimbursement shall be claimed as permitted in MOUHA guidelines</i></p> <p>Please refer addendum / corrigendum to RFP</p>
68	<p>Page 5, Details of experience Page 27, Annexure – 2E (Attach LoA / Agreement / completion / performance certificate) (Assignment along with client certificate only be considered for evaluation)</p> <p>These two are regarding to the same point – We suppose any of these – LoA, Agreement, Completion, Performance certificate, client certificate - is enough. Please confirm</p>	<p>Client certificate - is enough</p>

S. N o	Issues / Clarifications	Reply
69	<p>Letter of Invitation, 7.2,Pre-Qualification, point (i), page 4 of 45</p> <p>The Consultant shall be an entity incorporated under the Indian Companies Act 1956/2013 or the Consultant should be a firm/LLP and should submit registration /incorporation under the governing legislation. The Consultant shall be required to submit a true copy of its Incorporation Certificate along with the Proposal.</p> <p>Request client to allow participation of international firms having registered offices in India.</p>	No change. RFP conditions are confirmed.
70	<p>Letter of Invitation, 7.2,Pre-Qualification, point (iii), page 4 of 45</p> <p>The applying firm should not have been sanctioned / blacklisted during the past 5 years (even if the sanction / blacklist was subsequently withdrawn) by any government / quasi government agency or any Multi-Lateral Donor Body (World Bank, ADB, JICA, KfW, etc.). Please attach a self-declaration stating the above.</p> <p>Request client to relax this requirement and amend the clause as under:</p> <p>“The applying firm should not have been sanctioned / blacklisted during the past 3 years (even if the sanction / blacklist was subsequently withdrawn) by any government / quasi government agency or any Multi-Lateral Donor Body (World Bank, ADB, JICA, KfW, etc.). Please attach a self-declaration stating the above.”</p>	No change. RFP conditions are confirmed.
71	<p>Letter of Invitation, 7.3, Technical Proposal, Details of Experience, Page 5 of 45</p> <p>Experience of working as State Mission Management Unit(SMMU) / Programme Management Unit (PMU) for SwachhBharath Mission / Smart Cities Mission /AMRUT- 30 marks</p>	Please refer addendum / corrigendum to RFP

S. N o	Issues / Clarifications	Reply
	Request client to amend the requirement as below: "Experience of working as SMMU/PMU/PMC for major Urban Infrastructure projects."	