Commissionerate of Municipal
Administration,
Chepauk,Chennai-600 005.

Roc.No.15940/2015/~~P4~~ WB **Dated: 9/8/2017**

CIRCULAR

Sub:Citizen Services-Urban Tree Information System-Mode of delivery-Instructions -issued-Regarding.

Ref: Government Letter Roc.No.3652/General/2017-1 from the Joint Secretary, MA&WS, Department, Dated: 26/5/2017.

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To make services provided by the Urban Local Bodies in Tamil Nadu, accessible to the common man from anywhere, anytime through various service delivery outlets at affordable costs, the Commissionerate of Municipal administration is implementing a Centralized Web Based software Viz., "**Urban Tree Information System**" from September 2015 in all ULBs in a phased manner. At present services pertaining to Property Tax, Water Charges, Non-Tax, Trade License, Profession Tax, Under Ground Drainage System, Birth and Death Registration, Building Plan Approval and Citizen's Grievances are being delivered by the Corporations and Municipalities through online.

In order to ensure speedy delivery of the services namely;

1) **Profession Tax-Registration, Half Yearly Payment and Filing of return.**
2) **Issue of Trade License (including Hospitality Industry) and its renewal**

It is hereby ordered to provide them "**Only through On Line**" from the date of issue of this circular. The Commissioners of Corporations and Municipalities are requested to give wide publicity about this and to take appropriate action for its seamless implementation.

Sd/- G.Prakash
Commissioner of Municipal Administration

To
All Commissioners of Corporation [Except GCC]/Municipality
All Regional Directors
Copy to:The Principal Secretary to Government, MA&WS Dept.
Executive Vice-Chairperson, Guidance Bureau,Sipcot,Chennai-8.

//Forwarded by order//

9/8/2017
Superintendent