



THIRUVARUR DISTRICT GAZETTE PUBLISHED BY AUTHORITY

THIRUVARUR, DECEMBER 11, 2025

No. 3]

Karthigai 25, Visuvaavasu, Thiruvalluvar Aandu-2056

CONTENTS

Local and Municipal Notification	PAGE 09
--	------------

LOCAL AND MUNICIPAL NOTIFICATION

I

Tiruvavarur Municipality

Drinking Water Supply By-law

District Collector Letter No. 13899/2025/ஆ4, Dated: 19-11-2025

நகராட்சி ஆணையர், திருவாரூர் நக. எண். 1318/2025/இ1, நாள். 27-10-2025

In exercise of the powers conferred under sub-section (1) of section 199 of the Tamil Nadu Urban Local Bodies Act, 1998 (Tamil Nadu Act of 1999) the council of Tiruvavarur Municipal Council, hereby makes the following By-Laws with the approval of the Director for regulation of Drinking water supply.

1. Drinking water supply connection shall be provided only to the houses / buildings assessed by the Municipal Council / for payment of property tax.
 2. For getting drinking water supply connections, the owner of the building or the tenant of the building with the approval of the owner shall apply to the Commissioner in "Form 1" in the Annexure along with the fees of Rs.100/-, details indicated in the Form 1 and details of property such as copy of sale deed, property tax remittance etc.,
 3. The Municipal Engineer or his/her authorized officer shall scrutinize the application and advise the owner/tenant to remit the deposit depending upon the plinth area as specified in Table-1 either in one or more installments as ordered by the Commissioner based on the Council resolution along with charges towards inspection, road restoration and centage.
 4. The commissioner shall thereafter issue order in Form 2 to provide Drinking water service connection. The connection shall be given through the Municipal council Trained Plumbers/Contractors to be engaged by the owner/tenant, under supervision by Municipal Council authorities in the order of seniority prepared based on the date of registration of application.
- 2
- i. For getting drinking water supply connections in the new water supply system provided or being provided as part of any comprehensive water supply improvement scheme, the owner of the building or the tenant of the building with the approval of the owner shall apply to the Commissioner in "Form 1" in the Annexure along with the application fees of Rs.100/-, details indicated in the Form 1 and details of property such as copy of sale deed, property tax remittance etc., The commissioner shall thereafter issue order in Form 2 to provide drinking water service connection.
 - ii. The drinking water service connection shall be given through the civil works Contractor engaged by the Municipal Council / Parastatal Agency namely Tamil Nadu Water supply and Drainage Board under any water supply improvement scheme. The Contractor, upon recommendation/approval by the City Engineer/Municipal Engineer, shall provide drinking water service connection under the any water supply improvement project.
 - iii. The Municipal Engineer shall advise the applicants to remit the deposit depending upon the plinth area as specified in Table-1 either in one or more installments (not more than 10 installments) along with Property tax as ordered by the Commissioner. The Parastatal Agency/City Engineer/Municipal Engineer shall ensure that all the assessed properties (both domestic and non-domestic) are provided with drinking water supply service connections without any omissions.
3. The application under bylaw 1 and 2 received along with the requisite documents will only be considered for providing drinking water supply connection.

4. The Municipal Council shall levy the water charges based on the plinth area of the building as per the rates provided in Table-2 for both domestic and non-domestic connections. The water charges shall be levied either on a fixed flat rate basis or based on the volume of water consumed and billed subject to a minimum monthly charge irrespective of the volume of water consumed.
 5. i. The Municipal Council shall determine whether a drinking water supply connection is domestic or non-domestic depending upon the type of assessment and the charges shall be levied accordingly.
ii. The Municipal council shall levy the charges based on non-domestic category even though the applicant uses it for domestic purposes in case of the following fully/partially constructed buildings.
 - a. The drinking water supply connections to manufacturing units, business concerns, garden, buildings structures, fountain, swimming pools, luxury resorts and mechanical consumptions, sale place of cattle, firms, private organizations private hospitals, private veterinary hospitals, lodges, recreational places, hotels, theatres and any other business places.
 - b. The drinking water supply connections to buildings owned/leased/rented by business organizations such as railways, security organizations etc, will be considered as non-domestic connections.
 - c. The commercial water connection shall include connections to commercial buildings related to business and work-related buildings which include canteens, restaurants, tea/coffee shops, Marriage halls, theatres and other business places
 - iii. Industrial water connections shall include connection to industrial buildings and all other organizations certified under the Factories Act, 1948 such as soda making companies, ice manufacturing companies, rice mills and all Small-Scale Industries.
 - a. The water connections to buildings owned by the Municipal council and maintained by tenants or lessees shall be classified as domestic or non-domestic connection depending on the end use of the building.
 - b. All commercial and industrial connections other than domestic shall be classified as non-domestic.
6.
 - i. For a domestic water connection, the charges will be levied as per non-domestic rates if the consumption is found to be more than twice the base level of supply as specified in Table-2 consecutively for two billing periods.
 - ii. If any building with a water connection is demolished, then the water connection shall be disconnected.
 - iii. In case of construction of additional floors/area or major renewal works are carried out in the existing domestic building using the Municipal Council water, then the water consumption will be considered as non-domestic, and charges shall be levied accordingly.

- iv. On completion of such additional construction/renewal works, the consumer shall apply for revised tax assessment to the Municipal Council and shall pay the additional charges, including penal charges as applicable and to get an order for conversion to a domestic connection after due verification/inspection by the Municipal Council authorities.
7. (1). For every household assessed under property tax, one water supply connection shall be given. For those connections, flow control valve and gate valve shall be fixed to control the flow of water. Households having water supply connections shall use water only for their exclusive uses and shall not supply water to other households having no water supply connection.
- (2) For the purpose of providing Water supply connection for Apartments.
- a) While giving water supply connections to apartments having two or more households, every household **(No. of Property tax assessment)** shall be separately assessed, and deposit shall be collected separately from each of the flats or apartments.
 - b) Irrespective of multiple property tax assessments in an apartment, the water supply connection shall be provided as total distribution system, considering the total demand and upon approval by the Municipal Engineer. Individual connections will not be provided for each flat. The number of physical connections, size of service connection pipe, size of ferrule and rating of flow control valve shall be designed and decided by the Municipal Engineer taking into account the total number of dwellings, total water supply demand etc. and the water service connection shall be provided after getting approval of the Commissioner.
 - c) Every Property tax assessment should be treated as single unit for assessment of water supply connection and user charges and its details are specified in the Table below:-

Sl.No	Apartments	No. of Connection	Deposit	Size of Pipe (in. dia)
1	Up to 4 Flats	1 connection	As per Table 1 Rate	Decided by Municipal Engineer
2	From 5 to 8 Flats	2 connection		
3	From 9 to 12 Flats	3 connection		
4	Above 12 Flats	1 connection for each 4 Flats		

8. (1) Water supply connections in places of worship, used for public consumption purposes only, will be provided as follows:
- a. The by-law applicable for providing domestic connections shall be applicable for providing water supply connections to places of worship.
 - b. The administrators of the places of worship are responsible for laying pipelines, maintaining and removal of the same. The costs of maintenance shall be borne by them. The pipe lines shall have 15 mm diameter and shall be fixed with automatically closing water taps to prevent water losses.
 - c. The water supply shall be used only for consumption and the charges shall be levied as per domestic rates.
 - d. Non-domestic water supply connections shall be provided to the shops and other commercial complexes located near by the worship places which are maintained by the same administrators after payment of deposit and all other charges as applicable.
9. Water Supply.
- (1) The Buildings used for Government educational Institutions and Government Hospitals are exempted from payment of property tax and the water supply charges will be collected as per domestic charges.
 - (2) Government office buildings and Public sector units:
 - a. While giving water supply connections, the assessment shall be ensured and the by-laws applicable for providing non-domestic water supply connections shall be followed.
 - b. Irrespective of property tax assessments, the water supply connection shall be provided as total distribution system, considering the total demand and upon approval by the Municipal Engineer. Individual connections will not be provided for each building within the premises. The number of physical connections, size of service connection pipe, size of ferrule and rating of flow control valve shall be designed and decided by the Municipal Engineer taking into account the total number of students and officials, total water demand etc. and the water service connection(s) shall be provided after getting approval of the Commissioner.
 - c. For providing Water supply connections to the Anganwadis and Municipal School buildings; such buildings are exempted to pay water supply charges.
 - d. Irrespective of property tax assessments, the water supply connection shall be provided as total distribution system, considering the total demand and upon approval by the Municipal Engineer. Individual connections will not be provided for each building within the premises. The number of physical connections, size of service connection pipe, size of ferrule and rating of flow control valve shall be designed and decided by the Municipal Engineer taking into account the total number of students and officials, total water demand etc. and the water service connection(s) shall be provided after getting approval of the Commissioner.

10. a. While providing water supply connections, ferrules or flow control valves shall be fixed to ensure water supply at the rate of 5 litres per minute (lpm) per connection for domestic connections. All accessories for providing water supply connections such as stoppers, valves, meters etc., including the length of the pipe will be determined by the City Engineer or by his/her authorized representative in accordance with the following pipe sizes.

i. Connection with 15mmdiameter pipe – 10mmferrule.

ii. Connection with 20mmdiameter pipe – 15mmferrule.

If any other measure is required, the same shall be decided by the Municipal Engineer. All the fittings, ferrules, meters etc. shall comply with relevant IS Codes and Standards.

- b. If the water service pipeline happens to be taken across ditches, underground drainage or small bridges, which the Municipal Engineer considers the same may cause damage to the pipes or may contaminate the water, then iron casing pipes shall be used for protecting the service connection pipes.

11. When the water connection has to be provided for a domestic which is more than 90 meters distance from the water distribution network, the Municipal Engineer not below the rank of Executive engineer or the Regional Executive Engineer shall inspect the building premises and assess the technical feasibility of providing a water supply service connection duly following the above by-laws and provide the connection. If it is found to be technically not feasible, then shall examine whether the existing distribution system could be extended provided the extension shall be carried out in a public road and the design shall comply with the requirements as per CPHEEO Manual so as to provide the water service connection.

12.

- a. The fittings, joints, meters, taps, valves etc. used for providing the water supply service connections shall generally be visible for carrying out inspection by the Municipal Engineer or by his/her authorized persons by the Municipal Council. The building owner or the tenant shall facilitate the authorities to monitor/inspect the provision of water service connections. Any objection by the owners/tenants will result in disconnection.
- b. While providing water service connections, all appurtenances shall be mounted within the building premises in a conspicuous area preferably near the entrance, from where the owners/tenants shall tap the water into their underground/ground level/elevated storage facilities.
- c. No electrical motors or pumps of any kind shall be used for sucking water directly from the water distribution pipeline. If the same is detected, the water supply connections will immediately be disconnected, and all such appliances will be seized. If the same detected for the second time, the Municipal Council shall initiate legal proceedings against the owner/tenant.
- d. If the owner/tenant whose water connection is disconnected due to usage of

mechanical devices for sucking water directly from the distribution system, applies for water supply connection again, shall pay a penalty of Rs.10,000/-and disconnection/reconnection charges as applicable along with additional deposit as determined by the City Engineer and the Municipal Corporation / Municipal Council shall provide reconnection upon receipt of the above amount.

13.

- a. While taking water supply service connection, the owner/tenant of the building shall provide the water meters approved by the City Engineer/Municipal Engineer. The meter shall be housed in a box which shall either be installed on the compound wall or on the ground within the building premises and shall be kept in a locked or sealed condition. The water consumed shall be calculated based on the meter readings to be taken periodically and the consumer shall be billed accordingly as per the applicable rates.
- b. The water meter shall be purchased, installed and maintained by the owner/tenant properly.
- c. If the meter gets damaged, it shall immediately be repaired/replaced by the owner/tenant at their own cost under the supervision of the City Engineer or his/her authorized persons. Failure to replace the defective meters will result in disconnection of water supply.

14(1) The deposit and water consumption charges shall be payable by the owner/tenant as specified in the Table below:

Table-1: Water Supply Service Connection Deposit

Plinth Area of Assessment in Sq.ft	Water Supply Service Connection Deposit (in Rs./connection)			
	Domestic	Non-Domestic	Industrial	Educational /Institution/ Government Offices/Others
Municipal Council				
<=600	5000	10000	10000	10000
601-1200	7500	15000	15000	15000
1201-1800	10000	20000	20000	20000
1801-3500	12500	25000	25000	25000
3501-5000	15000	30000	30000	30000
5001-10000	20000	40000	40000	40000
Above 10001	30000	60000	60000	60000
* This is the base rate for the plinth area of 10001 sq.ft. The deposit for the plinth area above 10001 sq.ft. shall be increased in proportion to the increase in plinth area.				

Table-2: Water Consumption Charges

Plinth Area of Assessment in Sq.ft	Water Consumption Charges (Rs./month/connection)							
	Upto 16KL in all Corporations and UGSS ULbs				for every additional KL			
	Upto 11 KL for Municipalities							
	Domestic	Non-Domestic	Industrial	Educational /Institution/ Government Offices/ Others	Domestic	Non-Domestic	Industrial	Educational /Institution/ Government Offices/ Others
Municipal Council								
<=600	100	300	300	300	15	45	45	45
601-1200	120	360	360	360	18	54	54	54
1201-1800	150	450	450	450	22	66	66	66
1801-3500	180	540	540	540	27	81	81	81
3501-5000	210	630	630	630	38	104	104	104
5001-10000	240	720	720	720	44	132	132	132
Above10001	270	810	810	810	50	150	150	150
* This is the base rate for the plinth area of 10001 sq.ft. The water consumption charge for the plinth area above 10001 sq.ft. shall be increased in proportion to the increase in plinth area.								

- (2). The water supply service connection deposit and water consumption charges shall be increased at the rate of **3% on every year**, so as cover the cost of operation and maintenance of the entire water supply system.
- (3). The owner/occupant, who have already availed the House service connection, shall also liable to pay the remaining amount of deposit for water supply service connection to the extent of the present rate of such Deposit.

15

(1) For the water distribution through private Lorries, through public association, the water charges shall be decided by **Municipal Council** based on the Quantum of Water required and distance of Supply.

The **Municipal Council** has the right to revise the charges depending on the circumstances.

During emergency conditions, the distribution of water through Lorry shall be determined by the Commissioner.

(2) Temporary water supply Connections:

The Commissioner is authorized to give temporary water supply service connections to places like exhibition, circus, or religion-oriented functions, temporary public gathering etc. considering the estimation given by the Municipal Corporation / Municipal Council / Municipal Engineer subject to the following conditions namely:

(a) Minimum charges per month per connection shall be Rs. 1500/- up to 10 KL and Rs. 50/- for consumption of every additional KL beyond the 10 KL.

(b) All temporary water service connections shall be treated as non-domestic.

(c) Temporary water connections shall be given for a period of 90 days only.

16.

(1) The consumers shall remit the water consumption charges as per the demand raised either based on water meter readings or based on flat charges within 15 days of receipt of demand notice. Failure to remit the charges within the specified time will result in fine for the charges paid after the date fixed for such payment at one rupee for every hundred rupee up to charges to be paid for every month or less than a month.

(2). Any losses arising out of non-payment of charges and subsequent disconnection of water supply services shall be borne by the owner/tenant of the buildings.

(3). Upon disconnection of water supply, the charges shall be collected by following the same procedure for collection of property tax.

(4). If the owner/tenant requests for reconnection, the Municipal Council shall levy the charges of Rs. 500/- for disconnection and Rs. 500/- for reconnection along with road repair/restoration charges as required and provide the service connection subject to the following conditions namely:

(a) Any additional deposit rose by the Council for carrying out disconnection and reconnection should have been paid by the owner/tenant.

(b). The entire arrears of water charges and property tax should have been paid by the owner/tenant.

17.

(1). If case of no consumption of water, minimum charges shall be levied with no discount. The owner/tenant may temporarily get the connection disconnected by getting written permission from the Commissioner. For this period, no charges shall be levied. However, for disconnection and reconnection, charges of Rs. 500 each along with road repair charges as required, shall be levied.

(2). If the owner/tenant wants to disconnect the water connection temporarily or permanently he/she can do so by remitting the disconnection charge of Rs.500/-with an advance period of 30 days.

18.(1) The owner/tenant shall pay Rs. 250/- as meter checking charges, in case of repair in meter or issues in the meter reading within 30 days of the meter reading taken by the Municipal Corporation / Municipal Council authorities.

(2) If such a complaint is not made within this period and without payment of the charges shall not be considered.

(3).After inspection, if the meter/meter reading is found to be defective, the meter checking charges will be refunded and if the meter is found to be in a good working condition, the meter checking charges will be forfeited.

19.(1) If the meter is defective for more than one month or if the meter is found to be not showing the proper reading, the consumption charges shall be calculated based on the consumption during the same month in the previous year. The consumption charges thus calculated by the City Engineer or his/her representatives shall be final.

(2) Minimum charges shall be levied if the house is locked, and the meter reading is not taken. If the meter reading is taken later and if the water charge is worked out to be more than the minimum charges already remitted, the difference in amount shall be levied along with the subsequent bill amount.

(3) The Municipal Council shall levy the minimum charges even if the house is found to be locked for more than two readings. If the owner/tenant fails to remit the minimum water charges thus levied by the Municipal Council, then the connection will be disconnected by the Municipal Council authority, subsequently the tenant/ owner shall avail water connection by remitting the reconnection charges, disconnection charges along the pending water charges without any due.

20. On inspection by the authorities, if the joints and taps are found to be in a damaged condition, the owner/tenant shall be given notice for repairing the damages. If the damage is not repaired immediately responding the notice then, the Municipal Council shall cause action to repair the damage and all costs so incurred for the repair shall be collected from the owner/tenant along with the water charges of the subsequent month.

21. If the owner/tenant is found to use the water obtained from domestic connection for non-domestic purposes without the concern of the concerned authorities, then the owner / tenant shall be required to remit the charges as per the non-domestic rates from that month onwards. If the tenants/ owner want to change the non domestic connection by giving application to Municipal Council , then connection will be changed as domestic connection by levying fine amount of Rs. 2000/- . This fine amount will be raised as demand along with the subsequent monthly bill.

22.If any water supply service connection is found to be provided by the owner/tenant on their own without obtaining permission from the Municipal Council , then the connection will be treated as un-authorized connection and shall be regularized as regular water supply connection by following the procedure along with a fine amount as below.

a. For domestic connection Rs. 10,000/-

b. For non-domestic connection Rs. 20,000/-

23. Where water supply connections required to be provided for common toilets, urinary places and latrines, a tank shall be constructed with the necessary equipment for storage and supply of water in the location as decided by the Municipal Engineer and connection can be provided.

24. If a water supply connection required to be provided for boiler plants, water shall be stored in a separate tank and utilized only from that tank. It shall be ensured that the tank shall be provided with ball valves and other appurtenances including alarms in a visible location for easy inspection.

25. Temporary connections for occasions like marriages or any other occasions may be provided with the approval of the Commissioner on receipt of application in Form 3 along with charges of Rs. 2000/- per day per connection for supply of water up to 20 KL. Necessary pipelines, fittings and other accessories required for providing temporary connection shall be arranged by the applicants at their own cost including restoration of road surface to its original condition. No temporary connection will be provided for a period of more than 5 days.

26. The Municipal Council shall maintain a register for the purpose of water supply connection including the house service register meter, meter reading ledger and card therefore in Form 4

27. The Municipal Council AE/JE shall check not less than five percent of the meter readings recorded by the meter reader in a year and the Municipal Council Engineer shall check not less than twenty four meter readings in a year recorded by the meter recorder. The Accountant shall check not less than twenty five percent of the bills section, check and initial the bills so checked.

28. All house connections whether within or outside the premises attached with the Municipal Council water supply mains shall be under the control of the Municipal Council but shall be altered, repaired and kept in proper order at the expense of the owner of the premises to whom they belong or for the use of which they were constructed.

29. (1) The owner/tenant shall not attempt to break the seal or lock or the glass part of the water meter or try to open the meter or alter its contents or try to obstruct the measurement path of the water meter.

(2) The owner/tenant shall not tap water before it is passing through the water meter.

30. (1) The procedure for providing water connections followed earlier until the above rules are notified shall be null and void.

(2) The owner/tenant while submitting application for taking new water supply connection shall pay all the taxes to the Municipal Council and enclose the copies of receipts.

31. If the Municipal Council notices that water taps are damaged willfully or water connection is misused by the owner/tenant even after giving 24 hours warning notice, the connection shall immediately be disconnected. The Municipal Council will not be responsible for any losses to the owner/tenant on account of such disconnection.

32. Any person causing damage to the Municipal Council property shall be liable for punishment in the following manner. Fine shall be levied up to Rs.500/- initially and if the offence continues despite giving warning notice, running penalty of Rs.100/- per day shall be levied. If the offence continues, water service connection will be disconnected, and legal proceedings will be initiated through the Court of Law.

33(1) Municipal Council shall provide individual water service connections to all the people living below poverty line and shall avoid supply of drinking water through Lorries/HDPE tanks/Public Fountains for day-to-day consumption by the people. However, if it is not technically feasible to provide individual house service connections to households in any particular area, then water can be supplied either through Lorries or HDPE tanks or through Public Fountains after the Resolution by the Council and upon approval by the Chief Engineer, Directorate of Municipal Administration, Chennai.

33 (2)

(2) No person shall take water in containers of capacity more than 30 liters from the taps

(a) Water shall be used only for domestic purposes except for emergencies due to fire accidents.

(b) No person shall be allowed to take baths or wash clothes or clean cattle or clean vehicles from the public water taps.

(c) When other people are waiting, no person shall take water more than once from the public taps.

(3) In addition to the installation of public fountains fixed at the time of formulation of the water supply scheme, no new public fountains except in areas where people belonging to economically weaker sections reside shall be installed. The number of public fountains in such area shall be provided at the ratio of 50 percentage residential buildings which have no house connection of water supply.

(4) Wherever economically weaker sections reside, the commissioner may decide whether the existing public fountain may be maintained or the same may be converted into Individual Domestic Water Supply Connection with charges collected from the Individual beneficiaries.

(5) No person shall cause wastage of water provided by the Municipal Council by the misuse of public stand-posts or pipes, drinking fountains of hydrants.

Thiruvavarur,
27-10-2025.

Signed_____
Commissioner,
Thiruvavarur Municipality.