

**நகராட்சி நிர்வாக இயக்குநர் அவர்களின் செயல்முறைகள்,சென்னை-28.**

**முன்னிலை-திரு.ப.மதுசூதன் ரெட்டி, இ.ஆ.ப.,**

**ந.க.எண். 33702/2024/இஏ1**

**நாள்:15.08.2025**

பொருள்: உபவிதிகள் - திருவாரூர் நகராட்சி - பாதாள சாக்கடை திட்டப்பணிகள் செயல்படுத்துதல் - நகர்மன்றத்தால் நிறைவேற்றப்பட்ட உபவிதிகளுக்கு அங்கீகார ஒப்புதல் வழங்குதல் -தொடர்பாக.

படிக்கப் பட்டவை: 1. நகராட்சி நிர்வாக இயக்குநர் அவர்களின் கடிதம் ந.க.எண்.33702/2024/EA1,நாள்.17.03.2025.  
2. நகர்மன்றத் தீர்மானம் எண்.949, நாள். 09.06.2025..  
3. திருவாரூர் நகராட்சி ஆணையர் அவர்களின் கடிதம் ந.க.எண். 1318/2025/இ1, நாள்.12.06.2025.

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**ஆணை:**

படிக்கப்பட்டவை 1ல் கண்டுள்ள, நகராட்சி நிர்வாக இயக்குநர் அவர்களின் கடிதத்தில் பாதாள சாக்கடைத் திட்டத்திற்கான உபவிதிகளுக்கு பொது அங்கீகாரம் (General Approval) வழங்கப்பட்டது. அதன்படி, பாதாள சாக்கடை திட்ட இணைப்புக்கான முன்வைப்புத் தொகை மற்றும் பயன்பாட்டு கட்டண விகிதங்களை மாற்றி நிர்ணயிக்க, நகர் மன்றத்தில் தெரிவிக்கப்பட்ட மன்ற உறுப்பினர்களின் கருத்துக்களின் படியும், நடைமுறையிலுள்ள சட்ட விதிகளின் படியும், பொது மக்களின் கருத்துகள் மற்றும் ஆட்சேபணைகள் பெறப்பட்டு அதன் அடிப்படையிலும் திருத்தம் செய்ய படிக்கப்பட்டவை 2-ல் காணும் நகர்மன்ற தீர்மானம் நிறைவேற்றப்பட்டதாகவும், அதற்கு உரிய அனுமதி வழங்குமாறும் படிக்கப்பட்டவை 3-ல் காணும் கடிதத்தில் திருவாரூர் நகராட்சி ஆணையரால் கேட்டுக்கொள்ளப்பட்டுள்ளது.

எனவே, மேற்படி நகராட்சி ஆணையர், திருவாரூர் அவர்களின் கடிதத்தில் தெரிவிக்கப்பட்டுள்ளதன் அடிப்படையில், திருவாரூர் நகராட்சியில் செயல்படுத்தப்படும் பாதாள சாக்கடைத் திட்டத்திற்காக, இணைப்புதாரர்களிடமிருந்து பராமரிப்புக் கட்டணம் மற்றும் வைப்புத்தொகை ஆகியவற்றை பாதாள சாக்கடைத் திட்ட உபவிதிகளின் படி வசூலிக்க பின்வரும் நிபந்தனைகளுக்குட்பட்டு அனுமதி வழங்கி உத்தரவிடப்படுகிறது

**Table – 1 : Deposit for Under Ground Drainage Connection**

Plinth Area of Assessment in Sq.ft	Under Ground Drainage Service Connection Deposit ( In Rs./ connection )			
	Domestic	Non – Domestic	Industrial	Educational /Institution/ Government Offices/Others
<b>Municipal Council</b>				
< = 600	5000	10000	10000	10000
601 – 1200	7500	15000	15000	15000
1201 – 1800	10000	20000	20000	20000
1801 – 3500	12500	25000	25000	25000
3501 – 5000	15000	30000	30000	30000
5001 – 10000	20000	40000	40000	40000
Above 10001	30000	60000	60000	60000

\*This is the base rate for the plinth area of 10001 sq.ft. The deposit for the plinth area above 10001 sq.ft. shall be increased in proportion to the increase in plinth area.

**Table – 2 : User Charges for Under Ground Drainage Connections**

Plinth Area of Assessment in Sq.ft	User Charges for Under Ground Drainage Connections ( In Rs./ connection/month )			
	Domestic	Non – Domestic	Industrial	Educational /Institution/ Government Offices/Others
<b>Municipal Council</b>				
< = 600	100	300	300	300
601 – 1200	120	360	360	360
1201 – 1800	150	450	450	450
1801 – 3500	180	540	540	540
3501 – 5000	210	630	630	630
5001 – 10000	240	720	720	720
Above 10001	270	810	810	810

\*This is the base rate for the plinth area of 10001 sq.ft. The water consumption charge for the plinth area above 10001 sq.ft. shall be increased in proportion to the increase in plinth area.

**நிபந்தனைகள் :**

1. பாதாள சாக்கடைத் திட்ட உபவிதிகளுக்கான உத்தேசிக்கப்பட்டுள்ள முன்வைப்புத் தொகையினை பயனாளிகளிடமிருந்து வசூல் செய்ய நகராட்சி நடவடிக்கை எடுக்க வேண்டும்.
2. பாதாள சாக்கடைத் திட்ட உபவிதிகளில் குறிப்பிட்டுள்ள அறிவுரைகளை பின்பற்றி நடவடிக்கை மேற்கொள்ளவேண்டும்.
3. இறுதி ஒப்புதல் பெறப்பட்ட பாதாள சாக்கடைத் திட்ட உபவிதிகள் மாவட்ட அரசிதழில் (District Gazette) வெளியிடப்பட்டு அதனை நடைமுறைப்படுத்தவேண்டும்.

**இணைப்பு:** பாதாள சாக்கடை உப விதிகள்

ஓம்/-ப.மதுசூதன் ரெட்டி

நகராட்சி நிர்வாக இயக்குநர்

**பெறுநர் :**

ஆணையாளர்,

திருவாரூர் நகராட்சி,

நகல்

நகராட்சி நிர்வாக மண்டல இயக்குநர்,

தஞ்சாவூர்.

//ஆணைப்படி அனுப்பப்படுகிறது//

5-27-18-2015  
இணை இயக்குநர்(திட்டம்)

9/6  
15/8/15

**Tiruvarur Municipality**  
**Under Ground Sewerage (By – Law )**

In exercise of the powers conferred under sub – section ( 1 ) of section 199 of the Tamil Nadu Urban Local Bodies Act, 1998 ( Tamil Nadu Act of 1999 ) the council of Tiruvarur Municipality Municipal Council, hereby makes the following By – Laws with the approval of the Director for regulation of Under Ground Drainage Connection.

1. ( 1 ) For getting Under Ground drainage connections, the owner of the building or the tenant of the building with the approval of the owner shall apply to the Commissioner in "Form 1" in the Annexure along with the application fees of Rs.100/–, details indicated in Form 1 and details of property such as copy of sale deed, property tax remittance etc.,  
( 2 ) The Municipal Engineer or his / her authorized officer shall scrutinize the application and advise the owner / tenant to remit the deposit depending upon the plinth area as specified in Table – 1 either in one or more installments as ordered by the Commissioner based on the Council resolution along with charges towards inspection, road restoration and centage.  
( 3 ) The commissioner shall there after issue order in Form 2 to provide house service connection.  
( 4 ) The connections shall be given through the Municipal Trained Plumbers / Contractor engaged by the owner / tenant, under supervision by Municipal authorities in the order of priority prepared based on the date of registration of application.
2. ( 1 ) For getting Under Ground drainage connections, in the new Under Ground drainage system provided or being provided as part of any comprehensive Under Ground drainage improvement scheme, the owner of the building or the tenant of the building with the approval of the owner shall apply to the Commissioner in "Form 1" in the Annexure along with the application fees of Rs.100/–, details indicated in the Form 1 and details of property such as copy of sale deed, property tax remittance etc.,  
( 2 ) The commissioner shall there after issue order in Form 2 to provide house service connection.  
( 3 ) The connections shall be given through the civil works Contractor engaged by the Municipal / Corporation / Parastatal Agency namely Tamil Nadu Water Supply And Drainage Board under the Under Ground drainage improvement scheme. The Contractor, upon advice by the City Engineer / Municipal Engineer, shall provide UGS service connections under the contract for the Under Ground drainage improvement project.  
( 4 ) The Municipal Engineer shall parallelly advise the applicants to remit the deposit depending upon the plinth area as specified in Table–1 either in one or more installments as ordered by the Commissioner. The Parastatal Agency / Municipal Engineer shall ensure that all the assessed property ( both domestic and non – domestic ) are provided with Under Ground drainage service connections without any omissions.
3. The application received along with the requisite documents will only be considered for providing Under Ground drainage connection
4. The Municipality shall levy the UGS charges based on the plinth area of the building as per the rates specified in Table–2 for both domestic and non–domestic connections. The user charges shall be levied on a flat rate basis

( 1 ) Where the Underground Drainage Sewerage System is facilitated in the Municipal Corporation / Municipality the households / buildings and other utilities shall avail the Under Ground Sewerage System service connection with required internal plumbing to connect the same to the machine hole / collection system after obtaining the permission from the Municipal/ Corporation / Municipality.

( 2 ) The area not facilitated with the Underground System in the Municipality the households, buildings shall have impermeable septic tank to collect and store the human excreta and the sewage generated by the users and to dispose the same on timely basis through the Municipality licensed Sullage lorry operators. With the permission of Commissioner of Municipality, the licensed sullage operators shall dispose the collected sewage from the individual households, septic tanks to the designated and authorised STP / FSTP.

5. ( 1 ) Rain water harvesting structure shall be established within the premises by the owners of households / buildings to improve the ground water level and to maintain the water table and to prevent the entry of rain water into the Under Ground drainage sewerage system. The rain water harvesting structure shall be constructed with the advice of engineers of the Municipality. The provision of rain water harvesting structure in the premises of households / building shall be ensured before permitting the house service sewerage connection.  
( 2 ) Rain water harvesting structures shall be constructed in such way to prevent to the entry of collected rain water into the inspection chamber of the sewerage system. This above structure shall be constructed using the materials and procedures recommended by the Engineers of Municipality.
6. The internal Plumbing infrastructures shall be constructed in such a way to collect black water and gray water such as the water from the bathroom and kitchen and to let off the waste water collected into the underground sewerage system established by the Municipality. The drainage structure will be constructed according to specification provided in the Tamil Nadu Combined Building Rules 2019.
7. The Under Ground sewer line shall be with in the premises of households with proper internal plumbing and related infrastructure including Air vent pipe, before connecting the sewer line to the collection system instructed by the Municipality. In every House service connection Gully trap is to be provided and in workshop, Bakery and Hospitals Greece trap and oil trap must be provide.
8. The inspection chamber and bell trap / bit trap shall be covered with a top cover as per the recommendation of Municipal Engineers.
9. The House Service Connection, collection pipe should be connected with the collection system of the Under Ground Infrastructure of the Municipality with appropriate gradient and bends so as to carry the domestic sewage to the system / machine hole without any blockage. Specifically the inter connection should not be made perpendicularly horizontally with the Municipality Sewerage System.
10. The Residents / occupier / owner in the apartments and bulk sewage waste water generator should be established a small scale sewage treatment plant within their premises and connected with the nearest machine hole in the underground sewage system.

11. If the underground sewage collection system required to construct by crossing a wall structure or underneath of a wall, then the collection system shall be constructed with proper bend and using Reinforced Cement Concrete as recommended by the Municipal Engineers, in such a way to ensure the protection of sewage carrying pipe without damage the underground drainage pipe due to construction of wall over the sewage pipe.
12. The sewage carrying / collection shall be laid within the premises up to the compound wall of the property so as to connect the same to Municipality underground sewage system by maintaining minimum distance between both connecting points.
13. When the existing households not having any toilet the house owner held responsible to construct the toilets and to be connected in the underground drainage system to avoid open defecation.
14. When a shopping complex have no separate urinal and toilet room, the common toilet to be constructed and connected with the nearest machine hole in the underground drainage system.
15. A Trap, grating shall be fixed in the sewerage line as per the recommendation of Engineers of Municipality.
16. Owners or occupant of building / premises shall facilitate the Municipal Engineers for inspection at any time.
17. The building owner / occupant who desires to get underground drainage Connection for any premises shall apply to Commissioner of the Municipality either through online or in person by submitting the Form-1 ( prescribed format available in annexure - 1 ) along with the below listed enclosure. The application Form-1 received without the listed enclosures shall be considered as invalid application.
  - a) The receipt for remittance of property tax for the building for which Under Ground Drainage Connection requested to be enclosed as proof for "No due" on property tax Service remittance.
  - b) A sketch / drawing indicating the plumbing details between the machine hole to the premises, prepared and certified by the licensed engineer should be enclosed. Further the proof for the remittance of road restoration charges for the length of plumbing indicating in the drawing. The road restoration shall be determined as indicated below. But in the new Under Ground Drainage Scheme is ongoing in that area, the residents need not remit the road restoration charges since it is included in the scheme and the water connection will be given by the Municipality.
  - c) The proof for the remittance of caution deposit should be enclosed
  - d) The proof for the remittance of Rs. 1000/- per connection as supervision charges should be enclosed except the underground sewage scheme implementing area.
  - e) An undertaking certificate shall be signed. If the Form -1 application is submitted to avail Underground Sewage connection for multi storied building apartments, group houses all the property owners / residents should sign in the application.

- f) House service connection for Multi-storied building, apartments, group houses should be submitted in Form 1 with the sketch/drawing indicating the distance between the distribution line to the premises and the number of sewage connections eligible to avail. The proof for the remittance of road restoration charges for the length of plumbing, number of connections as indicated in the drawing should be calculated as per the table enclosed. New ongoing Underground Sewage scheme project implementing area shall be exempted to remit the road restoration charges. The amount mentioned below is for the year in which this By-Law came into force. Therefore an additional 5% per annum shall be payable to the assessing Municipal / Corporation / Municipality.

For 6 - 8 meter length of soil	Bitumen road for 6 - 8 meter length	Cement concrete floor for the length of 6 - 8 meter
Rs.800 /-	Rs.2200 /-	Rs.2300 /-

- g) The application ( Form 1 ) Seeking Permission to avail Under Ground Drainage connection for Multi - storied Building , apartments and group houses shall be enclosed with the proof for remittance of property tax without any due for all the households / properties / tenants / flats.
- h) The application ( Form 1 ) Seeking Permission to avail house service connection for Multi storied Building, apartments and group houses should be enclosed with the proof for remittance of caution deposit by all the owners / residents of the households / properties / tenants / flats

18. ( 1 ) The following deposit and user charges for Under Ground Drainage shall be payable by the Owner / Tenant for obtaining House Service Connection.

**Table - 1 : Deposit for Under Ground Drainage Connection**

Plinth Area of Assessment in Sq.ft	Under Ground Drainage Service Connection Deposit ( in Rs./ connection )			
	Domestic	Non - Domestic	Industrial	Educational /Institution/ Government Offices/Others
<b>Municipal Council</b>				
< = 600	5000	10000	10000	10000
601 - 1200	7500	15000	15000	15000
1201 - 1800	10000	20000	20000	20000
1801 - 3500	12500	25000	25000	25000
3501 - 5000	15000	30000	30000	30000
5001 - 10000	20000	40000	40000	40000
Above 10001	30000	60000	60000	60000
*This is the base rate for the plinth area of 10001 sq.ft. The deposit for the plinth area above 10001 sq.ft. shall be increased in proportion to the increase in plinth area.				

**Table – 2 : User Charges for Under Ground Drainage Connections**

Plinth Area of Assessment in Sq.ft	User Charges for Under Ground Drainage Connections ( in Rs./ connection/month )			
	Domestic	Non – Domestic	Industrial	Educational /Institution/ Government Offices/Others
<b>Municipal Council</b>				
< = 600	100	300	300	300
601 – 1200	120	360	360	360
1201 – 1800	150	450	450	450
1801 – 3500	180	540	540	540
3501 – 5000	210	630	630	630
5001 – 10000	240	720	720	720
Above 10001	270	810	810	810
*This is the base rate for the plinth area of 10001 sq.ft. The water consumption charge for the plinth area above 10001 sq.ft. shall be increased in proportion to the increase in plinth area.				

(2) The Under Ground service connection deposit and User charges shall be increased at the rate of 3 % on every year so as cover the cost of operation and maintenance of the entire UGSS system.

( 3 ) The owner / occupant, who have already availed the House Service Connection, shall also be required to pay the remaining amount of deposit for Under Ground drainage to the extent of the present rate of such deposit.

19. ( 1 ) Providing UGS for Individual Households / Residents, if the length of the UGS connection given from manhole to house hold premises, then 100 mm pipes have to be used.

( 2 ) Providing UGS for Multi – storied building / Apartments / Group Houses, the Under Ground Sewerage Connection for multistoried building, apartments, group houses shall be provided as indicated in the below table irrespective of the total number of house hold in the multistoried buildings, apartments and group houses.

Table				
Sl.No	Apartments	No.of Connection	Deposit	Size of Pipe ( in. dia )
1	Upto 4 Flats	1 connection	As per Table 1 Rate	100 mm dia pipe
2	From 5 to 8 Flats	2 connection		150 mm dia pipe
3	From 9 to 12 Flats	3 connection		200 mm dia Pipe
4	above 12 Flats	1 connection / 4 Flats		Decided by Municipal Engineer

**Provided that every Property tax assessment should be treated as single unit for assessment UGD user charges**

( 3 ) The tenants / households in the apartments or multi-storied building or group houses shall be provided underground connection and the caution deposit and user charges shall be collected from all the tenants / occupant / residents of Apartment/Group houses.

20. The user charges for the purpose on worship places like mosque, temples and churches will be treated as Domestic Service. If any one of their property used other than worship purposes is to be taken on commercial and charge will be levied accordingly.

21. Demand for UGS charges will be made before 10<sup>th</sup> of every month for the consumption for the previous one months.

22. If the amount is not paid in the above period, the Executive authority shall be at liberty to cut off the service after the demand is made. If the amount is not paid within the above, the Commissioner shall not be liable for any damages for such disconnection

23. No connection will be provided to the premise to which is not levied property tax. If an existing domestic under ground connection is in the building which the same will be reconstructed or modified or major repairs connection will be taken into account as on non-domestic purpose and the rate of charges will be collected accordingly.

24. Payment for all Under Ground sewage connection under the terms and conditions laid down in these by laws is not made by the party concerned within the time stipulated, shall be recoverable in the same manner as within the norms for property tax collection.

25. Every person to whom Under Ground Sewage connection is or has been provided by the Municipality shall maintain the Under Ground Sewage connection in good condition and repairs at his own cost.

26. The Executive Authority may at any time remove any pipe or fittings connected with any house service connection for the purpose of examining the conditions of or repairing of such fittings. If on such examination or otherwise, it is found that the pipes or fittings are defective in any respect, the Executive Authority may give notice to the owner or occupier of the premises to execute within a specified time period or one month at the most, if the work necessary to remedy such defect may be carried out. If the work is not executed within the time allowed in the notice or if the defect is likely to cause contamination of water, the Executive Authority may himself / herself execute such work and recover the cost from the owner or occupier or alternatively the connection will be disconnected.

27. Under Ground Sewage connection provided for domestic purpose and the same shall not be used for non-domestic purpose without prior approval from Commissioner. But, if the Commissioner finds that the drainage connection is being used for non-domestic purpose or has reasons to believe so, they may require the house connection owner or the resident to pay charges for non-domestic use as determined under **By-Law 24**, from the date of notice. If the charges so determined are not paid, the Commissioner may order the disconnection of the house connection.

28. All house service connections granted before date of commencement of these by-law come into force shall be recognised as valid as if they had been granted under these by-law and shall be recognized as authorized connection under the provisions of these bye-law, if the owner or occupier remits the rate applicable under these bye-laws. If the said charges are not paid under these by-laws and such connections are to be treated as illegal connections and fine will be imposed at the rate of Rs.3000/- for domestic and Rs.6000/- for non domestic. These connections are to be disconnected with fine. In continuous offence, the House Service Connection will be disconnected permanently.

29. ( 1 ) Under Ground drainage used for Government Educational Institutions and Government Hospitals are exempted from payment of property tax and the User charges will be collected as Domestic charges.

( 2 ) While giving Under Ground Drainage connections to Government Office Buildings and Public Sector Units in the assessment shall be ensured for providing non - domestic connections.

30. The Corporation / Municipal Council may provide penalties in the by-laws and regulations, and for violation of such by-laws and regulations in accordance with the rules framed under section 199(2) of Tamil Nadu Urban Local Bodies act 1998 ( act of 1999 )

Sd/-P.Madhusudhan Reddy

Director of Municipal Administration

//Forwarded by order//

5-2-2015  
Joint Director (Scheme)

96  
15/8/15