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## **THE TAMIL NADU MUNICIPAL ENGINEERING SERVICE RULES, 1997**

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# **THE TAMIL NADU MUNICIPAL ENGINEERING SUBORDINATE SERVICE RULES 1970**

1. These Rules shall be called the Tamil Nadu Municipal Engineering Subordinate Service Rules 1970.

2. **Constitution:-** The service shall consist of the following classes and categories, namely:-

<b>Class I:</b>		
Category	1	Junior Engineer, Grade I (Engineering)
Category	2	Drainage Works Superintendent
Category	3	Water Works Superintendent
Category	4	Motor Vehicles Inspector
Category	5	Sewage Farm Supervisor or Superintendent
<b>Class II:</b>		
Category	1	Public Works Junior Engineer, Grade I
Category	2	Water Works Junior Engineer, Grade II
Category	3	Electrical Superintendent (Water Supply), Grade I
Category	4	Electrical Superintendent (Drainage), Grade I
Category	5	Workshop Junior Engineer, Grade II
<b>Class III:</b>		
Category	1	Foreman, Public Health
Category	2	Foreman, Engineering
Category	3	Motor Mechanical Superintendent
<b>Class IV:</b>		
Category	1	Public Works Overseer
Category	2	Water Works Overseer
Category	3	Electrical Superintendent (Water Supply) Grade II
Category	4	Electrical Superintendent (Drainage), Grade II
Category	5	Draughtsman

<b>Class V:</b>		
Category	1	Mechanic, Grade I
Category	2	Drainage Inspector
Category	3	Head Works Fitter Grade I
Category	4	Electrician (Water Supply & Drainage),Grade I
<b>Class VII</b>		
Category	1	Mechanic, Grade II
Category	2	Head Works Fitter, Grade II
Category	3	Tap Inspector
Category	4	Pipe Line Fitter, Grade I
Category	5	Turner
<b>Class VII A:</b>		
Category	1	Lighting Inspector
Category	2	Electrician, Grade II
<b>Class VII B:</b>		
Category	1	Driver (Diesel Road Roller)
Category	2	Driver (Lorry)
Category	3	Driver (Tractor)
Category	4	Driver (Jeep, Car or Van)
<b>Class VIII:</b>		
Category	1	Mechanic, Grade III
Category	2	Head Works Fitter, Grade III
Category	2A	Tube Well Mechanic
Category	3	Meter Reader
Category	4	Electrician, Grade III
Category	5	Filter Bed Operator
Category	6	Pipe Line Fitter, Grade II
Category	7	Switch Board Operator
Category	8	Wireman
Category	9	Wiremen Helper
<b>Class VIII A</b>		

Category	1	Carpenter
Category	2	Welder
Category	3	Painter
Category	4	Carpenter cum Blacksmith
<b>Class VIII B</b>		Works Inspector
<b>Class IX</b>		
Category	1	Avenue Maistry
Category	2	Pipe Line Maistry
Category	3	Lighting Superintendent

**3. Method of Appointment** (a) Appointment to the following categories shall be made by direct recruitment:-

- (i) Categories 4 and 5 of Class I
- (ii) Category 5 of Class II
- (iii) Categories 1, 2 and 3 of Class III
- (iv) Omitted
- (v) Category 2 of Class V
- (vi) Omitted
- (vii) Categories 3 and 5 of Class VII
- (viii) Category 1 of Class VII – A
- (ix) Categories 1,2 and 3 of Class VII B
- (x) Categories 1 to 9 Class VIII)
- (xi) Categories 1 to 4 of Class VIII A
- (xii) Class VIII – B
- (xiii) Categories 1,2 and 3 of Class IX

b) Appointment to the categories mentioned in column (I) of the Table below shall be made by promotion from the corresponding entries mentioned in column (2) thereof.

**TABLE**

Categories	By Promotion from
(1)	(2)
(1) Category 1 of Class I	Categories 1 and 2 of Class II
(2) Category 2 and 3 of Class I	Categories 3 and 4 of Class II
(3) Categories 1 and 2 of Class II	Categories 1, 2 and 5 of Class IV
(4) Categories 3 and 4 of Class II	Categories 3 and 4 of Class IV
(5) Categories 1,2 and 5 of Class IV	Categories 3 of Class VII and Class VIII-B
(6) Categories 3 and 4 of Class IV	Category 4 of Class V
(7) Category 1 of Class V	Category 1 of Class VII
(8) Category 3 of Class V	Category 2 of class VII
(9) Category 4 of Class V	Categories 1 and 2 of Class VII-A
(10) Category 1 of Class VII	Category 1 of Class VIII
(11) Category 2 of Class VII	Categories 2 and 2A of Class VIII
(12)Category 4 of Class VII	Category 3 of Class VIII
(13)Category 2 of Class VII-A	Category 4 of Class VIII

Provided that when sufficient number of candidates qualified for appointment by promotion is not available, the appointing authority may, with the concurrence of that State Government in respect of categories mentioned in the first five entries in column (1) of the Table and the Director of Municipal Administration in respect of categories mentioned in the sixth to tenth entries in column (1), thereof, resort to direct recruitment. Such of those candidates in the Tamil Nadu Municipal Last Grade Service can be appointed on transfer to any of the categories in Classes VII to IX, provided they possess the requisite qualifications.

(c) Appointment to category 4 of class VII-B shall be made by recruitment by transfer from the qualified persons in the Tamil Nadu Municipal Last Grade Service:

Provided that when sufficient number of qualified candidates for appointment by recruitment by transfer from the Tamil Nadu Municipal Last Grade Service are not available, then, the appointing authority may, resort to direct recruitment

**4. Recruiting and appointing authority:-** (a) The recruiting authority in respect of the classes and categories in column (1) below shall be those specified in the corresponding entry in column (2) thereof:-

Class & Category	Recruiting Authority
(1)	(2)
Class I, Class II,[Class IV]	Selection Committee
Class III [Class V]	Appointment Committee
Class VII, Class VII-A	
Class VII-B, Class VIII	
Class VIII-A, Class VIII-B and Class IX	

(b) The appointing authority in respect of the classes and categories in column (1) below shall be those specified in the corresponding entry in column (2) thereof:

Class & Category	Appointing Authority
(1)	(2)
Class I, Class II,[Class IV]	Director of Municipal Administration
Class III (Class V)	
Class VII, Classes VII-A, Class VIII-B	The Municipal Commissioner concerned
Class VIII, Class VIII-A, Class VIII-B and Class IX	

**5. Procedure for recruitment:-** The Selection Committee or the Appointment Committee, as the case may be, shall, in the matter of recruitment adopt the following procedure:-

**(1) By Selection Committee: (a) Direct recruitment:** The Director of Municipal Administration shall estimate the number of substantive vacancies likely to arise in each category for which recruitment has to be made by the Selection Committee. The estimate shall cover the calendar year for which the recruitment is made. In July of every year, the Director of Municipal Administration shall advertise the number of such vacancies available and invite applications from all eligible candidates and get the applications scrutinised by

the concerned Head of Department

The applications together with the estimate of vacancies shall be furnished to the Selection Committee. The Selection Committee shall, then, select candidates on the basis of an interview only. The recruitment shall be made separately for each category. The names of the candidates selected for appointment shall be arranged in the order of preference in each list. The list thus prepared be the list of “approved candidates” and furnished to the appointing authority.

**(b) Promotion:-** The Director of Municipal Administration shall obtain from every Commissioner (i) the names of all eligible candidates in the employ of the Municipality concerned; and (ii) the Commissioner’s views on the suitability or otherwise of the candidates for promotion. He shall then arrange their names in the order of their seniority in the category from which promotion has to be made, and also record his own views on the fitness or otherwise of the candidates. He shall, thereafter, place the lists before the selection committee which shall scrutinise them and draw the promotion panel for each category.

It shall be open to the selection committee to interview any candidate, if it has any doubt about his fitness for promotion or the rank that should be assigned to him in the promotion panel.

The selection committee shall, after it has drawn the promotion panel in the manner aforesaid, sent it to the appointing authority.

**(2) (a) Direct Recruitment by the Appointment Committee:** The Commissioner of the Municipality concerned shall call for a list of eligible candidates from the local Employment Exchange, and shall place it before the appointment committee. The committee shall, then, select the required number of candidates on the basis. of an interview only. If sufficient number of candidates from the Employment Exchange is not available, the Commissioner shall advertise the vacancies in the local dailies of the district and invite applications from eligible candidates. The applications shall be placed before the appointment committee. The appointment committee shall then select the candidates on the basis of an interview only. If a selection is to be made from such of those persons who are employees of the Municipal council, the Employment Exchange need not be consulted.

The selection shall be made for each category. The names of the candidates selected for appointment shall arranged in the order of preference in each list.

The lists thus prepared shall be lists of “approved candidates”. The appointment committee shall send the list to the Commissioner immediately after it is drawn up.

**(2) (b) Promotion by Appointment Committee:-** The Commissioner of the Municipality concerned shall prepare a list of candidates from among the employees of the Municipality who are eligible for promotion and record his views about their suitability for promotion. He shall arrange their names in the order of their seniority in the category from which promotion has to be made and also record his own views on the fitness or otherwise of the candidates. He shall, thereafter, place the lists before the appointment committee which will scrutinise them and draw the promotion panel for each category.

It shall be open to the appointment committee to interview any candidate if it has any doubt about his fitness for promotion or the rank that should be assigned to him in the promotion panel.

The appointment committee shall, after it has drawn the promotion panel in the manner aforesaid, send it to the appointing authority.

**6. Special qualifications:-** No person shall be appointed to the category mentioned in column (1) of the Table below unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

**TABLE**

<b>Categories</b>	<b>Qualifications</b>
<b>(1)</b>	<b>(2)</b>
Class I: Category 1	Should possess-  (a) the Diploma in Licentiate in Civil Engineering [or Diploma in Civil and Rural Engineering ] and  (b) experience of not less than 5 years in category 1 or category 2 of Class II
Categories 2 and 3	Should possess-  (a) the Degree of B.E. (Mechanical) (or) the Degree of B.E. (Electrical) of any University recognised by the University Grants Commission for the purpose of its grant; and



	<p>(b) experience of not less than 2 years in a pumping station or in installation, repairs and maintenance of electrically driven pumping sets under a firm of engineering contractors which undertakes such work and which has been approved by the Chief Engineer (Tamil Nadu Water Supply and Drainage Board)</p> <p>(or)</p> <p>(a) The L.E.E. or L.M.E. Diploma and</p> <p>(b) experience of not less than 12 years in a pumping station of which three years shall be in the post of Electrical Superintendent (Water Supply), Grade I or Electrical Superintendent (Drainage) Grade I</p>
Category 4	Should possess a Diploma or Licentiate in Automobile Engineering
Category 5	Should possess the B.Sc., Degree in Agriculture of any University recognised by the University Grants Commission for the purpose of its grant.
<b>Class II:</b> Categories 1 and 2	<p>Should possess:-</p> <p>(i) a Degree in Engineering of any University recognised by the University Grants Commission for the purpose of its grant; or</p> <p>(ii) the Diploma in Engineering of the College of Engineering Guindy; or</p> <p>(iii) the Upper Subordinate Diploma or the Licentiate in Civil Engineering Diploma of the College of Engineering, Guindy; or</p> <p>(iv) the Lower Subordinate Diploma of the College of Engineering, Guindy, with practical experience for not less than 10 years; or</p> <p>(v) the Licentiate in Civil Engineering Diploma or [Diploma in Civil and Rural Engineering]or Licentiate in Sanitary Engineering Diploma awarded by the Board of Technical Examination, Chennai</p>

	<p>Provided that:-</p> <ol style="list-style-type: none"> <li>i. no candidate possessing the Upper Sub-ordinate Diploma or the Licentiate in Civil Engineering Diploma of the College of Engineering, Guindy or the Licentiate in Sanitary Engineering Diploma by the Technological Diploma Examination Board, Chennai or the Board of Technical Examination, Chennai, shall be eligible for appointment, if a suitable candidate possessing the Degree in Engineering of any University recognised by the University Grants Commission for the purpose of its grant or the Diploma in Engineering of the College of Engineering, Guindy is available for such appointment; and</li> <li>ii. no candidate possessing the Diploma in Engineering shall be eligible for appointment, if a suitable candidate possessing the Degree in Engineering of any University recognized by the University Grants Commission for the purpose of its grant is available for such appointment.</li> </ol>
<p>Category 3 and 4</p>	<p>Should possess the Diploma in Electrical or Mechanical Engineering or the Technological Diploma Examination Board, Chennai or an equivalent qualification accepted by the Chief Engineer, Tamil Nadu Water Supply and Drainage Board.</p>
<p>Category 5</p>	<p>Must possess:-</p> <ol style="list-style-type: none"> <li>(a) the L.M.E. Diploma of the Victoria Jubilee Technical Institute, Bombay or the L.M.E. Diploma awarded by the State Board of Technical Education and Training, Chennai;</li> <li>(b) practical experience for a period of not less than 5 years in a workshop which, in the opinion of the Superintending Engineer, Tamil Nadu Water Supply and Drainage Board, is well equipped and which is approved by the Superintending Engineer, Tamil Nadu Water Supply and Drainage Board; and</li> <li>(c) ability to read and write Tamil.</li> </ol>

<p><b>Class III:</b></p> <p>Categories 1 and 2</p>	<p>should possess-</p> <p>(a) the L.M.E. Diploma of the Victoria Jubilee Technical Institute, Bombay or of the Government School of Technology, Chennai or the L.M.E. Diploma granted by the Technological Diploma Examination Board of the Government of Tamil Nadu; and</p> <p>(b) practical experience including automobile repairs for at least 5 years in a workshop which, in the opinion of the Chief Engineer, (Tamil Nadu Water Supply and Drainage Board) is well equipped.</p>
<p>Category 3</p>	<p>Shall possess a Degree or Diploma in Automobile Engineering with practical experience of not less than 5 years in the repairs and maintenance of motor vehicles in a workshop.</p>
<p><b>Class IV:</b></p> <p>Categories 1 and 2</p>	<p>should possess:-</p> <p>(i) the Upper Subordinate Diploma or the Licentiate in Civil Engineering Diploma of the College of Engineering Guindy; or</p> <p>(ii) the Lower Subordinate Diploma or the Overseer Diploma of the College of Engineering, Guindy or of the Technological Diploma Examination Board, Chennai; or</p> <p>(iii) Licentiate in Civil Engineering Diploma [or Diploma in Civil and Rural Engineering]; or Licentiate in Sanitary Engineering Diploma awarded by the Technological Diploma Examination Board, Chennai; or</p> <p>(iv) the Group Certificate in Sanitary Engineering in the Government Technical Examination with five years experience as Draughtsman under a Municipal Council; or</p> <p>(v) the new Overseer Diploma of the College of Engineering, Guindy</p>

<p>Categories 3 and 4</p>	<p>Should possess:-</p> <ul style="list-style-type: none"> <li>(a) the Diploma in Electrical or Mechanical Engineering of the Technological Diploma Examination Board, Chennai or an equivalent qualification accepted by the Sanitary Engineer; and</li> <li>(b) two years experience as Electrician in the pumping stations of the Municipal Councils.</li> </ul>
<p>Category 5</p>	<p>Should possess:-</p> <ul style="list-style-type: none"> <li>(i) the Lower Subordinate Diploma of the College of Engineering, Guindy or Vishakapatnam; or</li> <li>(ii) the Diploma of Draughtsman recognised by the Government of Tamil Nadu; or</li> <li>(iii) a pass by the Lower Grade in the Government Technical Examination in – <ul style="list-style-type: none"> <li>(i) Building, Drawing and Estimating;</li> <li>(ii) Building Construction and Materials;</li> <li>(iii) Surveying and Levelling;</li> <li>(iv) Applied Mechanics;</li> <li>(v) Geometrical Drawing; or</li> </ul> </li> <li>(iv) five years experience as a fully qualified Tracer and a pass by the Lower Grade in the Government Technical Examination in Building Construction and Materials; or</li> <li>(v) the Overseer Diploma of the College of Engineering, Guindy or of the Technological Diploma Examination Board, Chennai; or</li> <li>(vi) Licentiate in Civil Engineering Diploma or Licentiate in Sanitary Engineering Diploma awarded by the Technological Diploma Examination Board, Chennai; or</li> <li>(vii) the Civil Engineering Subordinate Diploma of the Orissa School of Engineering, Cuttack or the All India Certificate of</li> </ul>

	<p>Civil Engineering or all the All India Council for Technical Education; or</p> <p>(viii) the Certificate of Draughtsmanship awarded for Draughtsman (Civil) Course conducted by the Industrial Training Institute Chennai; or</p> <p>(ix) the Draughtsman (Civil) Trade awarded by the National Council for Training in vocational trades;</p> <p>Provided that preference shall be given to candidates with higher qualification</p> <p>Provided further that no candidate possessing the Civil Engineering Subordinate Diploma of the Orissa School of Engineering, Cuttack shall be eligible for appointment, if a suitable candidate possessing a Diploma issued in the State is available for appointment;</p> <p>Provided also that no candidate possessing the qualifications prescribed in item (h) or (i) shall be eligible for appointment if a suitable candidate possessing the qualifications prescribed under items (a) to (g) is available for the post.</p>
<p><b>Class V:</b></p> <p>Category 1</p>	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Industrial Training Institute (Mechanic Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Minimum experience for a period of not less than three years in an Automobile or Diesel Pumps in reputed workshop</p>
<p>Category 2</p>	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Industrial Training Institute (Plumping Trade or Fitter Trade) Certificate awarded by the National Council for Training in</p>

	<p>Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Minimum experience for a period of not less than two years in the relevant field</p>
Category 3	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Industrial Training Institute (Fitter Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience for a period not less than three years</p>
Category 4	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Diploma in Electrical or Mechanical Engineering of the Technological Diploma Examination Board, Chennai; or the Electrical Trade Certificate awarded by the National Council for Training in Vocational Trade, Government of Tamil Nadu; and</p> <p>(iii) One year experience in pump and pumping machinery and three years experienced in an electrical undertaking or any reputed firm undertaking installation and repairs to electrical and pumping machinery</p>
<b>Class VII</b>	
Category 1	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Industrial Training Institute (Mechanical Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience in the trade for a period of not less than one year in a reputed workshop]</p>
Category 2	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p>

	<p>(ii) Industrial Training Institute (Fitter Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience for a period of not less than one year</p>
Category 3	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Industrial Training Institute (Plumber Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience for a period of not less than one year as Plumber</p>
Category 4	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Industrial Training Institute (Plumber Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience for a period of not less than five years in the trade.</p>
Category 5	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Industrial Training Institute (Turner Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience for a period of not less than five years in the trade.</p>
<b>Class VII-A</b> Category 1	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Diploma in Electrical Engineering awarded by the Board of Technical Education, Chennai; or Industrial Training Institute (Electrician Trade) Certificate awarded by the National Council for Training in Vocational</p>

	<p>Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience in Pump or Pumping machinery or in an electrical undertaking or any reputed firm which undertakes installation and repairs to electrical and pumping machinery for a period of not less than one year.</p>
Category 2	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Diploma in Electrical Engineering awarded by the Board of Technical Education, Chennai; or</p> <p>Industrial Training Institute (Electrical Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) Practical experience in Pump or Pumping machinery or in an electrical undertaking or any reputed firm which undertakes installation and repairs to electrical and pumping machinery for a period of not less than one year.</p>
<p><b>Class VII</b>  <b>– B</b>  Categories  1 to 3</p>	<p>Should possess:-</p> <p>(a) a certificate of first or second class Engine-operator granted under the authority of the Government of Tamil Nadu; or</p> <p>(b) a certificate of competency in steam engines or boilers or internal combustion engines or the type concerned granted under the authority of the Government of Tamil Nadu; or</p> <p>(c) (i) the Diploma in Mechanical Engineering of the Technological Diploma Examination Board, Chennai; and</p> <p>(ii) One year experience in driving a steam or motor road roller or lorry in the case of drivers of steam or motor road rollers, as the case may be</p>
Category 4	<p>Recruitment by Transfer:</p> <p>Should possess-</p> <p>(a) a valid driving licence</p>



	(b) sound physique
	By Direct Recruitment (1) should have passed VIII Standard (2) possess a valid driving licence; (3) sound physique
<b>Class VIII:</b> Category 1	(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; (ii) Industrial Training Institute (Machine Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu;
Category 2	(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; (ii) Industrial Training Institute (Fitter Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu;
Category 2-A	(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; (ii) Industrial Training Institute (Fitter Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu;
Category 3	(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; (ii) Industrial Training Institute (Instrumentation Mechanic Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and iii. (a) Must have experience in the repairs of meters for a period of not less than two years; or

	<p>(b) Must undergo a training for a period of not less than four months in a motor manufacturing firm approved by the Superintending Engineer, Commissionerate of Municipal Administration in the case of candidates not possessing the experience after their selection to the post</p>
Category 4	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education;</p> <p>(ii) Diploma in Electrical Engineering awarded by the Board of Technical Education, Chennai;</p> <p>Industrial Training Institute (Electrician Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu; and</p> <p>(iii) One year experience in pump and pumping machinery and three years experience as an Electrician or three years service in an electrical undertaking or any firm dealing in installation and repairs to electrical and pumping machinery.</p>
Category 5	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; and</p> <p>(ii) Industrial Training Institute (Fitter Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu;</p>
Category 6	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; and</p> <p>(ii) Industrial Training Institute (Fitter Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu;</p>
Category 7	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; and</p> <p>(ii) Industrial Training Institute (Wireman Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu;</p>
Category 8	<p>(i) A pass in the X Standard Examination conducted by the Tamil Nadu Board of Secondary Education; and</p>

	(ii) Industrial Training Institute (Wireman Trade) Certificate awarded by the National Council for Training in Vocational Trades of Government of Tamil Nadu;
Category 9	A Pass in the VIII Standard
<b>Class VIII-A</b>	
Category 1	Five year's experience in carpentry
Category 2	Five years' in welding
Category 3	Five years' in welding
Category 4	Five Years' in carpentry and smithy
<b>Class VIII-B</b>	<p>(i) A pass in Form III in a recognised Secondary school or the possession of E.S.L.C and</p> <p>(ii) A pass in Lower Grade in 3 of the following Civil Engineering subjects in the technical examinations conducted by the Government:-</p> <p>(a) Building Materials and Construction;</p> <p>(b) Earthwork and Road Making;</p> <p>(c) Surveying and Levelling;</p> <p>(d) Building, Drawing and Estimating;</p> <p>(e) Applied Mechanics;</p> <p>(f) Geometrical Drawing;</p> <p>(g) Menstruation;</p> <p>(h) Hydraulics and Irrigation.</p> <p>Preference will be given to candidates who have passed the 3 subjects or who hold higher qualifications; or</p> <p>(iii) should possess the Diploma of Licentiate in Civil Engineering or Diploma in Civil Engineering</p>
<b>Class IX:</b>	

Category 1	Must have passed III Form; or
Category 2	VIII Standard of a recognised School
Category 3	<b>Explanation:-</b> A “recognised school” means a school maintained by or opened with the sanction of the Government of Tamil Nadu or for which recognition has been awarded by the Director of School Education under the Educational Rules of State.

**7. Qualification regarding age:-** No person shall be appointed to the category specified in column (i) below if he has completed on the first day of July of the year in which recruitment is made the years of age specified against the entry in column (ii).

(i)	(ii)
Class I Categories 2 to 5	Where a period of training or experience has been prescribed in the special rules, in addition to educational qualifications, such period of training or experience may be deducted from their age for computing the age limit prescribed.
Class II Category 5	
Class III Categories 1 to 3	
Class IV Categories 1, 2 and 5	
Class V Categories 1 to 4	
Classes VI to IX	

Provided that a candidate belonging to the Scheduled Castes and Scheduled Tribes shall be appointed to any class or category in the service by direct recruitment if he has not completed [33] years of age on the said date.

**8. Unit of appointment:-** For the purposes of appointments, transfer, discharge for want of vacancies, reappointment and appointment as full members of the service , the unit shall be as follows:-

Category	Unit
(1)	(2)
Categories 1 to 5 of Class I	
Categories 1 to 5 of class II and Categories 1,2 and 5 of Class IV	All the Municipalities in the State taken together
Categories 3 and 4 of Class IV	The following groups of Municipalities shall each constitute a separate unit
	Group I: All the Municipalities in Tirunelveli, Kanyakumari and Ramanathapuram districts taken together
	Group II: All the Municipalities in Madurai and Tiruchirappalli districts taken together
	Group III: All the Municipalities in Thanjavur and South Arcot districts taken together
	Group IV: All the Municipalities in Chengalpattu, North Arcot and Dharmapuri districts taken together
	Group V: All the Municipalities in Salem, Coimbatore and Nilgiris districts taken together
Class III [Class V] Class VII-A, Class VII-B Class VIII, Class VIII-A, Class VIII-B and Class IX	The Municipality concerned

**9. Probation:** (a) Every person appointed to a class or category by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years in duty within a continuous period of three years.

(b) Every person appointed to a class or category by recruitment by transfer shall, from the date of which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years, if the responsibilities of the post of which he is appointed are distinctly of higher order.

**10. Liability to serve in the Armed Forces:-** Every person who is a graduate in Engineering and who is appointed to any of the categories in Class I or II shall, within the first 10 years of his service in the said Class, be liable to serve for a minimum period of 4 years (including the period spent on training) in the Armed Forces or on work relating to the defence effort anywhere in India or abroad, if so required:

Provided that the liability to serve in the Armed Forces or on work relating to the defence efforts shall not ordinarily apply to a person who is above 40 years of age at the time of his first appointment to the category or who has already so served during the period of his service in the Department.

**11. Reservation of appointment:** The rule of reservation in General Rule 14 shall apply separately to each of the categories in Classes I, II, III, IV, V, VI, VII, VII-A, VII-B, VIII, VIII-A, VIII-B and IX.

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**THE TAMIL NADU MUNICIPAL ENGINEERING  
SERVICE RULES, 1997**

**(G.O. Ms.No.309, MAWS (ME-III), dated the 24th  
December 1997)**

In exercise of the powers conferred by sub-section (1) of Section 303 read with Section 77-A of the Tamil Nadu District Municipalities Act, 1920 (Tamil Nadu Act V of 1920), the Governor of Tamil Nadu hereby makes the following rules:

**1. Short Title.** – (a) These rules may be called the Tamil Nadu Municipal Engineering Service Rules, 1997.

(b) They shall come into force with effect from 24th December 1997.

**2. Constitution.** - The service shall consist of the following categories, namely:-

Category I	: Chief Engineer
Category I-A	: Superintending (Engineer)
Category II	: Executive Engineer / Regional Executive Engineer
Category III	: Assistant Executive Engineer
Category IV	: Assistant Engineer.

**3. Appointment.** - Appointment to the posts specified in column (1) of the Table below shall be made by the methods specified in the corresponding entries in column (2) thereof:

(1)	(2)
I. Chief Engineer	By promotion from Category I-A, Superintending Engineer or by deputation from the holders of the post of Superintending Engineer in the Municipal Corporation other than in the Municipal corporation of Chennai;
I-A. Superintending Engineer	By promotion from Category II, namely, the Executive Engineer including Regional Executive Engineer or by deputation from Public Works Department or Highways and Rural Works Department of the Government. Deputation will be considered, only when no suitable person is available in the



	Tamil Nadu Municipal Engineering Service.
II. Executive Engineer including Regional Executive Engineer	By promotion from Category III.
III. Assistant Executive Engineer	By promotion from the Category of Assistant Engineer or recruitment by transfer from Junior Engineer in the Tamil Nadu Municipal Engineering and Water Works Service and the ratio for appointment between promotion from the post of Assistant Engineer and recruitment by transfer from the post of Junior Engineer shall be 3 : 1.
IV. Assistant Engineer	By direct recruitment or by recruitment by transfer from the post of Junior Engineers in the Tamil Nadu Municipal Engineering and Water Works Service.

**4. Appointing Authority.-** Appointing authority for the posts included in Categories I, IA and II shall be Government and in respect of Categories III and IV shall be the Commissioner of Municipal Administration.

**5. Qualification.-** No person shall be eligible for appointment to any of the posts specified in Column (1) of the Table below by the method specified in the corresponding entries in Column (2) unless he possesses the qualification specified in the corresponding entries in Column (3) thereof:

(1)	(2)	(3)
1. Chief Engineer	By promotion or deputation	(i) Degree in Civil or Mechanical or Electrical Engineering ; and (ii) Must have worked as Superintending Engineer either in the Tamil Nadu Municipal Engineering Service or in any other Municipal Corporation other than in the Municipal Corporation of Chennai.
1-A. Superintending Engineer	By promotion	Must have put in a service of not less than 3 years as Executive Engineer / Regional Executive Engineer in the Tamil Nadu Municipal Engineering

		Service or in any other service equivalent thereto.
	By Deputation	Person who are already working as Superintending Engineer in the Public Works Department / Highways and Rural Works Department of Government with a B.E. Degree in Civil or Mechanical Engineering recognised by the University Grants Commission for the purpose of its grant.
2. Executive Engineer /Regional Executive Engineer	By promotion	(i) Must be an approved probationer in the category of Assistant Executive Engineer.  (ii) Must have put in a service of not less than 5 years as Assistant Executive Engineer in the Tamil Nadu Municipal Engineering Service or in any other services equivalent thereto.
3. Assistant Executive Engineer	By promotion	(i) Must possess the B.E. Degree in Civil or Mechanical or Electrical Engineering with an experience of not less than 5 years as Assistant Engineer (direct recruitment)  or  (ii) Must have a Diploma in Civil or Mechanical or Electrical Engineering of the State Board of Technical Education and Training or any other qualifications considered equivalent thereto and an experience of not less than 10 years as Junior Engineer.  and  (iii) Must have passed the Account Test for Public Works Department Officers Part I and II.
4. Assistant Engineer	By direct recruitment or by recruitment by transfer	Must have a B.E. Degree in Civil or Mechanical or Electrical Engineering of any University or Institution recognised by the University Grant Commission for purpose of its grant.

**Note:** (a) The Junior Engineers on acquiring the qualification of the Degree

in Engineering (Civil or Mechanical or Electrical) shall be redesignated as Assistant Engineer from the date of acquiring such qualification.

(b) The Executive Engineer and Assistant Executive Engineer working in Municipalities shall be designated as Municipal Engineer Grade I and Municipal Engineer, Grade II, respectively. For appointment on transfer as Municipal Engineer, Grade III, seniority being considered when merit and ability are approximately equal. Persons who have passed Account Test for Public works Department Officers, Part I and II are alone eligible for appointment as Municipal Engineer, Grade III on transfer.

(c) The Electrical Superintendents Grade I with a Degree in Electrical Engineering will be designated as Assistant Engineer (Electrical).

(d) Every Twentieth vacancy in the category of Assistant Executive Engineer shall be filled up from among the qualified Assistant Engineers / Junior Engineers with Diploma or Degree in Electrical Engineering (Water Works: Drainage; Electrical Superintendent).

(e) The ratio of appointment of Assistant Engineer by direct recruitment and Junior Engineer by promotion shall be 3:1. The category Assistant / Junior Engineer in the Municipalities shall be taken as a whole for fixing the strength and the total vacancies arising in a particular year shall be filled up by direct recruitment of Assistant Engineer and by promotion as Junior Engineer from the post of Overseer / Draughtsman in the ratio of 3:1.

(f) A probationer in the post of Assistant Engineer shall pass the Account Test for Public Works Department Officers, Part I and II within the period of probation and if he / she fails to pass the said test, he / she shall not be deemed to have completed his / her probation satisfactorily and shall not be entitled for appointment as full member and to increments in the time scale of pay applicable to him / her unless and until he / she has passed the said test. If such probationer does not pass the said Account Test Part I and II within the period of five years from the date of his / her appointment, he / she shall be discharged from the service.

**6. Age.** - No person shall be eligible for appointment to the posts in the service by direct recruitment, if he / she has completed or will complete 30 years of age on the first day of July of the year in which the selection for appointment is made provided that a candidate belonging to Scheduled Castes / Scheduled Tribe shall be appointed in the service by direct recruitment if he / she has not

completed 35 years.

**7. Promotion.** - Promotion to the post shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal. The competent Authority shall prepare a panel of names of the eligible persons from the feeder categories every year and send a list of approved candidates to the Appointing Authority.

**8. Savings.** - Nothing contained in these rules shall adversely affect any person holding any of the posts referred to in these rules on the date of coming into force of these rules.

**9. Unit of appointment.** - The unit of appointment to the categories included in the Tamil Nadu Municipal Engineering Service is the State of Tamil Nadu. (All the Municipalities and Regions taken together)

**10. Pay.** - There shall be paid to the holders of the posts specified in these Rules, a monthly pay in the time scale allowed to the posts by Government, from time to time with usual allowances, provided that the officers appointed on deputation will draw either the pay drawn by them in their parent department or the pay applicable to the post whichever is advantageous to them.

**11. Procedure for recruitment.- Direct Recruitment.-** Direct recruitment to the post of Assistant Engineer shall be made by State Level Selection Committee.

**12. Probation.-** Every person appointed by direct recruitment shall, from the date on which he / she joins duty, be on probation for a total period of two years on duty within a continuous period of 3 years.

**13. Liability to serve in the armed forces.-** Every person who is appointed to any category shall, within the first 10 years of his / her service, be liable to serve a minimum period of 4 years (including the period spent on training) in the Armed forces or on work relating to the defence efforts anywhere in India or abroad, if required:

Provided that the liability to serve with Armed Forces or on work relating to the defence efforts shall not ordinarily apply to a person who is above 40 years of age at the time of his first appointment to the Category or who has already served during the period of his service in the Department.

**14. Reservation of appointment.-** The rule of reservation in General Rule

14 shall apply in the case of direct recruitment to Category IV.