Office of the Commissioner of Municipal Administration, Chennai-28.

Roc.No.32222/2018/OP2

Date.09.03.2020

## Circular

Sub:

Public Service - Wearing of Photo Identity Cards

Compulsory by all Government Servents -

Instructions - Reiterated - Reg.

Ref:

Government letter no. 5550/A2/2020-1,

Dated: 19.02.2020.

It came to notice that most of the employees of this office, RDMA Office and ULBs are not wearing the photo Identity card while on duty.

- 2. Hence, all employees of this office, RDMA office and ULBs are instructed to wear the photo identity card during office hours.
- 3. All RDMA's Corporation Commissioner, Municipal Commissioner are requested to ensure the wearing of photo identity card, of their employees during office hours.
- 4. It is informed that Non-wearing of photo identity cards will be viewed seriously and disciplinary action will be initiated against the erring employees.
- 5. The receipt of the circular should be acknowledged by return of post.

Sd/- K.Baskaran Commissioner of Municipal Administration

## To

- 1. All officer of this office.
- 2. All employees of this office.
- 3. All RDMA's
- 4. All Corporation Commissioner / Municipal Commissioner

Copy to

Stock file.

//Forwarded by order//