

Sl. No	Specific grievance	Officer Responsible/ staff
1	Property Tax Assessment	Revenue Inspector(i/c)
2	Profession Tax Assessment	Revenue Inspector(i/c)
3	New House Service Connection- Water/Sewerage	Assistant Engineer
4	Repairs to House Service connection – Water/ Sewerage	Assistant Engineer
5	Septic Tank clearing	Sanitary Inspector
6	Water Supply Service Problem	Assistant Engineer
7	Sewerage Service – Problem	Assistant Engineer
8	Road-Complaint	Assistant Engineer
9	Sanitation-Rubbish Removal Complaints	Sanitary Inspector
10	Building Licence	Town Planning Officer Town Planning Inspector
11	Trade Licence	Sanitary Inspector
12	Birth Certificate	Sanitary Inspector
13	Death Certificate	Sanitary Inspector
14	Street lights Services-complaints	Assistant Engineer
15	Drainage services- complaints	Assistant Engineer
16	Solid Waste Management	Sanitary Inspectors