

Sl.No	Specific grievance	Officer Responsible/ staff
1	Property Tax Assessment	Revenue Inspector(i/c)
2	Profession Tax Assessment	Revenue Inspector(i/c)
3	New House Service Connection- Water/Sewerage	Municipal Engineer
4	Repairs to House Service connection – Water/ Sewerage	Municipal Engineer
5	Septic Tank clearing	Sanitary Inspectors
6	Water Supply Service Problem	Municipal Engineer
7	Sewerage Service – Problem	Municipal Engineer
8	Road-Complaint	Municipal Engineer
9	Sanitation-Rubbish Removal Complaints	Sanitary Inspectors
10	Building Licence	Town Planning Officer Town Planning Inspector
11	Trade Licence	Sanitary Inspectors
12	Birth Certificate	Sanitary Inspectors
13	Death Certificate	Sanitary Inspectors
14	Street lights Services-complaints	Municipal Engineer
15	Maternity services- complaints	Municipal Health Officer
16	Drainage services- complaints	Municipal Engineer
17	Solid Waste Management	Sanitary Inspectors